
Fiscal year 2022

Staff Progress Report **Quarter 3**



Chicago Metropolitan
Agency for Planning

CMAP Activity Report FY2022

2.11 Transportation Planning

Operational Area

Regional Transportation Focus Area: funding, equity, and safety multi-year implementation planning (2021.019)

Qtr 2021.019 Quarter Progress

- 1Q Staff refined the theory of change for this focus area.
- 2Q Key areas of focus were finalized. Work began to set future structures and workplan items under the transportation focus area.
- 3Q Work continues to finalize FY23 teams in line with staff turnover.

Next Quarter Objectives

Finalize FY23 work plan items under strategic focus area.

Ongoing transportation revenues analysis, communication, and outreach (2021.027)

Qtr 2021.027 Quarter Progress

- 1Q Staff continued to monitor road usage charge implementation efforts.
- 2Q Staff continued to monitor road usage charge implementation efforts and provide subject matter expertise on various transportation funding issues.
- 3Q Staff continued to monitor road usage charge implementation efforts. Staff analyzed motor fuel tax revenues.

Next Quarter Objectives

Continue to provide analysis of transportation funding, monitor implementation efforts, and continue partner engagement.

Projects

Equity in fines, fares, and fees (2021.023)

Qtr 2021.023 Quarter Progress

- 1Q Staff held meetings with various stakeholders to discuss the report. Staff also presented the work to multiple stakeholders and conferences.

- 2Q Staff held meetings with stakeholders and also presented the work at conferences. Staff also submitted proposals for presentation at future conferences. WTS-Chicago announced award for innovative project to be accepted in Q4.
- 3Q Staff continued outreach to partners and submitted conference presentation proposals. Staff will present to conference in Q4.

Next Quarter Objectives

Reach out to additional partners and stakeholders to talk about opportunities to implement the recommendations.

Safety action agenda (2021.029)

Qtr 2021.029 Quarter Progress

- 1Q Major progress on Speed Management research and paper, including outreach with stakeholders, IDOT and other local partners. Early work on the Bike and Pedestrian policy paper. Hosted summer intern focused on safety. Planning for 3rd Resource Group meeting
- 2Q We convened the 3rd Resource Group to discuss speed management recommendations; did media and outreach projects; prepared 3 LTA projects; drafted the speed mgmt paper, started the bike/ped safety paper, and assisted with 2022 Call for Projects (safety).
- 3Q Many aspects of the safety work are on target but the speed management policy paper is delayed from its original target due date. Reasons include task requiring additional effort, staff changes and additional workload from other safety tasks.

Next Quarter Objectives

The next objective is to finalize the speed paper and convene the safety resource group and continue work on the bicycle pedestrian safety paper.

Mobility recovery (2021.054)

Qtr 2021.054 Quarter Progress

- 1Q Policy scan (Task 1) is substantially complete. Financial sketch planning (Task 2) and post-COVID change analyses (Task 3) have been further refined. Post-COVID scenarios have also been developed in preparation for travel modeling (Task 4).
- 2Q Held third steering committee meeting (Task 7). Tasks 1 and 3 are substantially complete. Post-COVID scenario modeling results (Task 4) are also complete, and are now informing financial analyses (Task 2) and development of post-COVID strategies (Task 5).
- 3Q Held fourth steering committee meeting (Task 7). Tasks 1, 3, 4, and 5 are substantially complete, and are now informing ongoing financial analyses (Task 2) and the refinement of post-COVID strategies (Task 6).

Next Quarter Objectives

Make substantial progress on the development of post-COVID strategies through policy development and ongoing engagement (Task 6). Hold additional steering committee and community organization meetings (Task 7).

Economic Recovery (Task Force & Working Groups) (2021.055)

Qtr 2021.055 Quarter Progress

- 1Q Hosted Joint Economic Development and Workforce Working group meeting highlighting both the work of all three task forces and what external partners are doing for manufacturing month.
- 2Q Concluded task force. Initiated next steps captured in other workplan items.
- 3Q Project closed in Q2 FY2022.

Next Quarter Objectives

Project closed in Q2 FY2022.

Equitable engagement (2021.056)

Qtr 2021.056 Quarter Progress

- 1Q Program Design continues, with seven staff workshops completed. A kickoff meeting was held with UTC consultants to kick off Task 4.
- 2Q Program design phase continued with two additional internal workshops completed. The advisory group has been established and initial interviews and onboarding were conducted.
- 3Q The program design phase continued with three additional internal staff workshops completed. Three advisory group meetings were held. Guiding principles were finalized. A draft program guide with selection criteria and application have been developed.

Next Quarter Objectives

The program design phase will be completed in the next quarter, with the program guide, selection criteria and application being finalized. The final advisory group meeting will be held in April.

Transportation Equity Framework (2021.057)

Qtr 2021.057 Quarter Progress

- 1Q MPO scan completed. Inventory of CMAP equity work continues. Initial scope and timeline drafted.
- 2Q Team meetings held to workshop literature review, MPO scan, and proposed Transportation Equity Framework domains.

- 3Q Draft summary of literature review and MPO scan in slide deck format is underway. Draft framework incorporated into the "Community" section of CMAP's draft DEI Roadmap.

Next Quarter Objectives

Finalize summary. Develop recommendations for how to proceed both through and outside of CMAP's DEI Roadmap.

2.12 Regional Economic Competitiveness

Operational Area

Regional economic competitiveness focus area: Multi-year implementation planning (2021.017)

Qtr 2021.017 Quarter Progress

- 1Q Staff refined the theory of change for this focus area.
- 2Q Staff refined outcomes and objectives, applied priorities to development of FY23 workplan.
- 3Q Continued to provide support to partners as needed.

Next Quarter Objectives

Staff will pursue next steps with new strategic leadership and staff subject matter experts.

Regional economic development analysis, implementation, and coordination (2021.031)

Qtr 2021.031 Quarter Progress

- 1Q Convened regional economic development stakeholders, provided input and support for timely, regional efforts.
- 2Q Convened regional economic development stakeholders, provided input and support for timely, regional efforts.
- 3Q Convened regional economic development stakeholders, provided input and support for timely, regional efforts.

Next Quarter Objectives

Ongoing regional economic condition monitoring regarding employment and industry health, collaboration with partners, key findings will be documented via internal or external analysis.

Projects

Analysis and visualization of performance trends (2021.032)

Qtr 2021.032 Quarter Progress

- 1Q Ongoing data acquisition and synthesis.
- 2Q Ongoing data acquisition and synthesis.
- 3Q Worked with intern to develop semi-automated data extraction protocols with R.

Next Quarter Objectives

Finalize automation activities and begin drafting new indicator text.

Community Characteristics for Reinvestment (2021.034)

Qtr 2021.034 Quarter Progress

- 1Q Project charter drafted and incorporated into work plan.
- 2Q Project launched with staff team and research begun. Project management toolkit documentation underway.
- 3Q Project on pause due to staff turnover.

Next Quarter Objectives

Monitor ability to reinitiate based on staff resources.

State revenue sharing with local governments analysis (2021.036)

Qtr 2021.036 Quarter Progress

- 1Q Staff is reworking the schedule of this project.
- 2Q Staff has reworked the schedule of the project due to the ON TO 2050 update and other timely projects.
- 3Q No activity in Q3 FY2022, project on hold due to staff limitations.

Next Quarter Objectives

No activity anticipated in Q4 FY2022, project on hold due to staff limitations.

Analysis and guidance on the use of local incentives (2021.038)

Qtr 2021.038 Quarter Progress

- 1Q Continued development of prevalence report. Ongoing stakeholder engagement on related issues, including a briefing for Volpe-organized webinar regarding value capture.

- 2Q Prevalance report draft complete, began internal review. Ongoing local government and stakeholder engagement on related issues, including a briefing with state legislators.
- 3Q Finalized and disseminated report. Shared findings with members of the media and received coverage. Discussed findings with other stakeholders.

Next Quarter Objectives

Continue ongoing local government and stakeholder engagement on implementation, research findings, and related issues.

Analysis on distribution of state incentives (2021.039)

Qtr 2021.039 Quarter Progress

- 1Q Project suspended due to staffing and prioritization of economic recovery efforts.
- 2Q Project suspended due to staffing and prioritization of economic recovery efforts.
- 3Q Project suspended due to staffing and prioritization of other related efforts.

Next Quarter Objectives

Project suspended due to staffing and prioritization of other related efforts.

Regional workforce and labor market trends (2021.041)

Qtr 2021.041 Quarter Progress

- 1Q Staff analyzed and released a brief update on first tranche of 2020 Census data on key demographic trends race/ethnicity and households.
- 2Q Project suspended due to staffing and prioritization of economic recovery efforts.
- 3Q Briefed Crain's Chicago Business on unemployment trends.

Next Quarter Objectives

Provide research and analysis as needed.

Regional economic collaborative (2022.042)

Qtr 2022.042 Quarter Progress

- 1Q Weekly EDO meetings occurring to determine impacts of COVID to the economic recovery and impacts to regional travel, RFP scored and recommended to Board for approval
- 2Q Regional Economic Assessment (TIP) and Inclusive Growth framework (Brookings) underway. EDO meetings will now be monthly. Investigating opportunities for additional EDA funding underway.

- 3Q Brookings held a summit on 3/14 that included the County Board Chairs, EDOs, Mayor Lightfoot, and civic and private sector leaders to discuss opportunities for regional collaboration. The TIP Strategies work continues with data collection and outreach

Next Quarter Objectives

Hold a second Brookings-led summit, and begin discussions on strategies and recommendations with TIP Strategies.

2.13 Climate

Operational Area

Climate focus area: Regional climate strategic planning (2021.005)

Qtr 2021.005 Quarter Progress

- 1Q Draft scope statement in development; finalization with strategic plan release. Participated in FY23 work planning.
- 2Q Scope approved. Launched equity review, legislative analysis of CEJA, and development of communication resources for CMAP staff. Participate in formation of climate committee.
- 3Q Repositioned scope to provide team members more time to work on IJJA related tasks and FY23 STP-Shared Fund research. Reviewing stakeholder engagement and development of communication resources is underway.

Next Quarter Objectives

Complete communications resources; share potential updates to STP-Shared Fund programming; assist in IJJA prep; draft guidance on including climate equity in project scopes.

Projects

Climate data inventory and refinement (2021.012)

Qtr 2021.012 Quarter Progress

- 1Q In Q1 of FY2022, CMAP staff updated the project scope and began drafting an Internal Climate Data Guide for CMAP staff.
- 2Q In Q2 of FY22, the project team continued to draft sections of the internal climate data guide and began to create a methodology for developing a heat vulnerability index.
- 3Q In Q3 of FY22, the project team continued working on a draft of the Internal Climate Data Guide.

Next Quarter Objectives

In Q4 of FY22, the project team will finalize and make the Internal Climate Data Guide available to all staff on SharePoint.

GHG reporting and monitoring (2021.014)

Qtr 2021.014 Quarter Progress

- 1Q Limited work as switching to a new emission model is the focus. GHG emissions continues to be included in the conformity memo
- 2Q Work has begun on modeling GHG emissions using the new MOVES Model. Thus far only Chicago has been completed for 2019.
- 3Q GHG modeling results for each county and Chicago have been completed.

Next Quarter Objectives

Develop emission rates either by county or for the region.

Regional transportation emissions mitigation plan (2021.015)

Qtr 2021.015 Quarter Progress

- 1Q New team becoming oriented to project and new project charter process. Began new research task investigating freight opportunities.
- 2Q Limited progress due to competing project and staff priorities. Presented modeling results to Transpo Committee. Participated in Advanced Energy Group and ICC electrification events. Compiling research to date and exploring modeling results in new ways.
- 3Q Limited progress due to competing project and staff priorities. Project scope and team was adjusted to better reflect team capacity. Team focused on high potential freight strategies.

Next Quarter Objectives

Package research done to date for internal CMAP staff review.

Regional Heat Vulnerability Index (2021.022)

Qtr 2021.022 Quarter Progress

- 1Q No activity in Q1 FY2022
- 2Q No activity in Q2 FY2022
- 3Q Index methodology was developed. Started data gathering.

Next Quarter Objectives

This project is now embedded in the Climate data inventory and refinement project (2021.012).

Electric vehicle (EV) infrastructure planning (2022.008)

Qtr 2022.008 Quarter Progress

- 1Q Finalized project scope. Held project kickoff and began research activities.
- 2Q Continued research and data collection. Conducted outreach and stakeholder interviews and other engagement activities with various partners. Advanced planning for forum to be held in Q3.
- 3Q Held EV charging infrastructure forum on 2/25/2022 and shared briefing materials and meeting summary with participants. Submitted response to federal RFI. Continued coordination with ongoing partner activities. Began planning next phases of work.

Next Quarter Objectives

Plan next phases of CMAP's EV planning work. Participate in ongoing partner activities with MMC, IDOT. Begin scoping for FY23 work.

Regional Greenhouse Gas Inventory (2022.009)

Qtr 2022.009 Quarter Progress

- 1Q Staff have worked with ICF to develop a work plan, and have begun gathering necessary data for conducting the inventory. Staff have also worked with ICF to identify data needs and develop an outline for the local emissions summaries.
- 2Q Most county-level data has been gathered and compiled into spreadsheets. Data needs for local emissions summaries have been compiled, and staff has begun working to identify potential data challenges.
- 3Q Staff has compiled almost all data and is completing quality checks. Staff have also reviewed draft templates for final deliverables.

Next Quarter Objectives

The project will be completed in Q4. Staff will complete final data analysis and formatting, and finalize all deliverables. Staff will publish deliverables on the website, and begin work on an outreach plan to share inventory findings.

Regional transportation vulnerability assessment (2022.010)

Qtr 2022.010 Quarter Progress

- 1Q CMAP staff held an internal kickoff meeting on September 27.
- 2Q CMAP staff conducted initial outreach to transportation agencies, reviewed background research, and began planning the scoping workshop series.
- 3Q CMAP staff held three scoping workshops, on February 9, March 3, and March 31, to solicit input from transportation, stormwater, and emergency management agencies.

Next Quarter Objectives

Hold the final workshop on April 19, draft RFP, and initiate data collection.

2.21 Planning Resources

Operational Area

ADA Planning: Community ADA Transition Plans (2021.080)

Qtr 2021.080 Quarter Progress

- 1Q CMAP released a Request for Information (RFI) in August, and had informational sessions with four firms. Program investigation/definition continued.
- 2Q Program scope and budget were developed and presented to IDOT for comment. CMAP posted the ADA Coordinator position. Staff developed RFPs for both educational and data work.
- 3Q Staff advanced RFPs for both educational and data work, as well as worked on hiring for numerous open ADA positions.

Next Quarter Objectives

Staff will finalize decisions on both the educational and data RFPs. Staff will onboard the finalized team. Staff will work on Title II compliance document templates. Staff will work on a potential RFQ to undertake self-evaluations and transition plans.

Homes for a Changing Region FY2022 and FY2023 (2022.034)

Qtr 2022.034 Quarter Progress

- 1Q Begin a new round of Homes for a Changing Region grant. Work with IHDA and MMC to begin the community selection process.
- 2Q CMAP and its partners selected the first community and produced housing analysis write-up, community survey, and kick off the presentation. The team developed a new Homes data pull toolkit, new Homes webpage, and map templates.
- 3Q IHDA has approved Fox Lake and Lockport as 2nd and 3rd Homes communities. CMAP is currently waiting for IHDA's approval for Park Ridge and Cicero as the fourth and fifth communities. Staff completed webpage updates.

Next Quarter Objectives

Staff will continue community selection for the final two communities. Staff will complete the quarterly report for IHDA.

Projects

IEPA Indian Creek Watershed-based Plan (2019.034)

Qtr 2019.034 Quarter Progress

- 1Q Completed lake shoreland assessment. Continued detention basin assessments. Began stream physical conditions data collection with partners. Amendment executed with IEPA moving some funds into Consultant Services and extending grant through June 30, 2022.
- 2Q Continued stream physical conditions and detention basin assessments. Budget amendment executed with IEPA adding an assistant planner to project team. Subcontract amendments executed with FREP and Geosyntec. Final WRI due date of Feb. 15 approved by IEPA.
- 3Q Completed stream physical conditions assessment and continued data editing. Consultant revised pollutant modeling report per comments. WRI updated with local plans review, lake data, and shoreland assessment maps. Interim final WRI submitted to IEPA.

Next Quarter Objectives

Complete WRI with stream and detention basin data, pollutant loads. Gather stakeholder BMP input. Consultant to model BMP pollutant load reduction. Prepare draft and final draft plan. Execute no cost time extension to accommodate IEPA plan review.

Chicago Illinois International Port District Master Plan (2019.038)

Qtr 2019.038 Quarter Progress

- 1Q New executive director hired in September 2021. Project team developed plan to onboard new ED and complete project before end of fiscal year.
- 2Q Evaluated and finalized three development scenarios internally. Team held numerous briefings on scenarios with various stakeholders to solicit feedback in development of preferred alternative.
- 3Q Held steering committee and conducted public survey. Finalized preferred scenario and future land use map. Final scenario document, implementation plan and capital improvement framework are drafted and going through final review.

Next Quarter Objectives

Finalize master plan document, present to IIPD board and Steering Committee, and hold public open house. Project targeted for completion in Q4.

Local Truck Routing and Community Plans: Will County Transportation Strategy (2019.071)

Qtr 2019.071 Quarter Progress

- 1Q The Final Plan and Implementation Strategies were reviewed by the Steering Committee.
- 2Q The Final Plan and Implementation Strategies were posted to the project website. The project will not be presented to the Will County Board at this time. The consultant portion is complete and CMAP staff is assisting with community implementation tasks.
- 3Q The project findings will be presented to the Will County Board Executive Committee for acceptance early next quarter. CMAP staff is beginning implementation efforts.

Next Quarter Objectives

CMAP staff will present this project to the Will County Board Executive Committee for acceptance on April 14, 2022. This will kick-off detailed local project implementation assistance by CMAP staff.

Local Truck Routing and Community Plans: South Suburban Cook County (2019.072)

Qtr 2019.072 Quarter Progress

- 1Q The consultant portion of this project continues. Project branding was completed. Data collection, website development, and preparation for the first Steering Committee Meeting (Oct. 12) are underway.
- 2Q The first Steering Committee meeting was held on October 12, followed by a study area tour on October 29, and the first public meeting on November 4. The draft existing conditions report was completed.
- 3Q The draft existing conditions report was completed and is under review. Stakeholder interviews and workshops are being held, and visions and goals formation has begun.

Next Quarter Objectives

The draft truck routing plan will be developed and the first public involvement meeting will be scheduled and possibly held.

Local Planning: Bartlett and Streamwood Bicycle and Pedestrian Plan (2020.802)

Qtr 2020.802 Quarter Progress

- 1Q This quarter the consultants met with the Steering Committee to review the draft ECR, completed the ECR deliverable, and created an ECR StoryMap using ArcGIS. The team also began developing key recommendations for the final plan.

- 2Q The consultant began outreach and received online feedback including student participation from District U46. The consultant developed draft policy and programmatic strategies.
- 3Q The consultant presented draft policy and programmatic strategies to the Steering Committee and developed prioritization criteria for bike routes and sidewalk gaps.

Next Quarter Objectives

The consultant will develop the draft plan.

Berkeley Prairie Path and Taft Avenue Corridor Plan (2020.803)

Qtr 2020.803 Quarter Progress

- 1Q Staff is currently drafting the final plan.
- 2Q The draft plan is with the Villages for review. Staff is targeting a January or February presentation for adoption.
- 3Q The final plan was adopted by the Village of Berkeley on March 1, 2022 and the Village of Hillside on March 28, 2022. The final plan can be found at <https://engage.cmap.illinois.gov/prairie-path-and-taft-avenue-corridor-plan>.

Next Quarter Objectives

Project completed Q3 FY2022

Burlington Comprehensive Plan (2020.804)

Qtr 2020.804 Quarter Progress

- 1Q Staff have conducted several outreach initiatives, and drafted six of seven plan chapters. Staff are working with the Village and steering committee to plan outreach related to plan review and adoption, and build capacity for plan implementation.
- 2Q A full draft plan has been completed for public review, and the plan adoption process, including outreach and necessary approvals, has been planned.
- 3Q Keep Burlington Unique: A Comprehensive Plan for the Village of Burlington was unanimously adopted by the Burlington Board of Trustees on 03/21/2022. The Village has been sent hard copies of the plan and staff completed internal project closeout.

Next Quarter Objectives

Project completed Q3 FY2022

Central Council of Mayors Transportation Resilience Plan (2020.805)

Qtr 2020.805 Quarter Progress

- 1Q CMAP and consultant held a kickoff meeting with the Central Council of Mayors on July 8 and with the steering committee on August 17. The team completed the data and background review and the flood vulnerability assessment is underway.
- 2Q Consultant drafted the flood vulnerability assessment memo, which was reviewed at a steering committee meeting on December 6.
- 3Q Consultant finalized flood vulnerability assessment memo and made progress on project identification.

Next Quarter Objectives

Finalize project identification memo with feedback from the steering committee.

City of Chicago Austin Neighborhood Central Avenue Corridor Study (2020.806)

Qtr 2020.806 Quarter Progress

- 1Q Staff reached out to community about capacity to restart project in Q3 FY2022.
- 2Q Staff began working with the Austin community in Q2 FY2022 to update scope with community in hopes of kicking off project in Q3 FY2022.
- 3Q Staff confirmed partner interest in commencing work in Q4 FY22. Staff revised the scope and the partnership agreement.

Next Quarter Objectives

Staff will begin coordination with CDOT, METRA, DPD, and confirm interest and scope for developer panel with ULI. Staff will form the Steering Committee, create an engagement strategy, and commence work on existing conditions.

Elevated Chicago Station Area Plan - Garfield and Guidebook (2020.807)

Qtr 2020.807 Quarter Progress

- 1Q Staff convened a resident group to review past plan recommendations, with meetings in Aug and Sept to discuss housing and transportation. The "Community Day" at Sunflower City mural joined up with a nearby block party. RTA reviewed responses to their RFP.
- 2Q The resident group ("RAC") held monthly meetings to review past plan recommendations and discuss current relevancy. RTA initiated the Muse/Rudd contract for Economic Development and is coordinating meetings. Drafting of Action Plan underway.

- 3Q The draft action items were reviewed by the Resident Advisory Council and presented to city officials at a workshop with the Elevated Community Table in April. The companion LTA Guide to Equitable Engagement was completed.

Next Quarter Objectives

Staff will hold additional meetings with city officials to answer questions from the workshop and the Action Plan will be formatted for final delivery and hand off to be implemented by the RAC and the Table.

DuPage County Lake St. Corridor Overlay Zoning (2020.808)

Qtr 2020.808 Quarter Progress

- 1Q Consultant draft assessment report completed and reviewed by CMAP. Assessment summary subsequently shared and discussed with corridor communities.
- 2Q Existing conditions analysis presented to Steering Committee in December.
- 3Q Presented Existing Conditions Analysis to the three local municipalities and DuPage County.

Next Quarter Objectives

Community Open house to be held in May along with continued work on Goals and Objectives.

Ford Heights Comprehensive Plan (2020.809)

Qtr 2020.809 Quarter Progress

- 1Q Staff met with the Mayor in August to discuss current challenges. The Mayor confirmed that a comprehensive plan is not the right assistance. Staff will help Ford Heights apply to the 2021 Call for NEXT assistance.
- 2Q Project closed in Q2 FY2022

Next Quarter Objectives

Project closed in Q2 FY2022

Fox Lake Form Based Code (2020.810)

Qtr 2020.810 Quarter Progress

- 1Q Village no longer interested in doing a form-based code. Project closed out.

Next Quarter Objectives

Project Closed in Q1 FY2022

Lemont Transit Downtown Parking Study (2020.811)

Qtr 2020.811 Quarter Progress

- 1Q The consultant held key person interviews, the first public engagement event, and the first steering committee meeting. Existing conditions research is ongoing.
- 2Q The consultant held steering Committee meetings 2 and 3, completed the existing conditions report, presented preliminary recommendations to committee and partner, and conducted public polling.
- 3Q CMAP extended the consultant contract to 4/28/2022. The consultant conducted a virtual public meeting. A digital public poll garnered 600+ responses. The consultant prepared the draft report.

Next Quarter Objectives

The consultant will finalize the project and staff will close it out.

Minooka Comprehensive Plan Update (2020.813)

Qtr 2020.813 Quarter Progress

- 1Q The plan was finalized and presented to the public and Village.
- 2Q The final comprehensive plan was presented to and approved by the Village Board in Q2 FY2022.

Next Quarter Objectives

Project completed in Q2 in FY2022

Oswego Unified Development Ordinance (2020.815)

Qtr 2020.815 Quarter Progress

- 1Q Recommendation Memo was reviewed by Steering Committee. Began public engagement process with in-person meetings. CMAP project team sent Module 1 of UDO for review while drafting other sections of the Ordinance.
- 2Q Module 1 was sent to Village staff, reviewed, and revised. Modules 2 and 3 were partially drafted. Project timeline was revised to reflect delays in project completion. In person public engagement event in December 2021.
- 3Q Draft of complete UDO was sent to Village staff. Village staff began review of draft UDO.

Next Quarter Objectives

Receive Village staff edits of UDO; make edits to UDO; plan public engagement process in addition to May event.

Will County Comprehensive Land Use Plan (2020.817)

Qtr 2020.817 Quarter Progress

- 1Q The Land Use Strategy was made available to Steering Committee for final review on August 13, with August 31 deadline for comments. The team responded to comments from WCGL, WCCED, Openlands, and CNT, making limited revisions, including a new preface.
- 2Q The executive summary was completed and forwarded to the County Executive for review, and then posted to project website. Project is complete.

Next Quarter Objectives

Project completed in Q2 FY2022.

Local Planning: Elevated Chicago Station Area Plan - Blue Line (2020.830)

Qtr 2020.830 Quarter Progress

- 1Q The project was kicked off in Q1 FY2022. Staff began researching past plans.
- 2Q Staff completed past plan research in Q2 FY2022.
- 3Q In Q3 FY2022, staff began work on existing conditions research and a community engagement plan.

Next Quarter Objectives

In Q4 FY2022, staff will wrap up work on the existing conditions report and prepare it for public consumption via a community-wide kick off event.

Evaluation and Update of Competitive Call Processes (2021.004)

Qtr 2021.004 Quarter Progress

- 1Q Staff prepared a memo summarizing the findings of this work. The project is complete.
- 2Q Project closed in Q2 FY2022.

Next Quarter Objectives

Project closed in Q2 FY2022.

Local Planning: City of Chicago Avondale Neighborhood Plan (2021.903)

Qtr 2021.903 Quarter Progress

- 1Q Finalize the IGA and scope with ANA. Met with ANA and toured Avondale as well as photographed the study area. Presented a virtual workshop on the role & expectations of a steering committee member. Began selecting Steering Committee & Prekick-off meeting

- 2Q Selected Steering Committee and held the Steering Committee Kickoff meeting. Began outreach via stakeholder interviews and community surveys. Met with 4 aldermen to strategize their participation. Had to postpone the Community kickoff due to Covid.
- 3Q Held Community Kick-Off with 100+ residents. Currently working on ECR and will have a 1st draft ready for internal review by the end of April. After ECR is complete the steering committees will be able to do a review.

Next Quarter Objectives

Schedule the final outreach initiatives; Spanish-speaking parents' groups at Avondale Logandale Elementary school, Polish-speaking radio, and the local business owner's focus groups. Schedule and present the the ECR to steering committee.

Local Planning: City of Chicago Hegewisch Neighborhood Plan (2021.905)

Qtr 2021.905 Quarter Progress

- 1Q Staff secured date and facility for the November 3 community-wide workshop. Staff engaged public at Hegewisch Fest (biggest neighborhood event of the year) on August 28. Staff developed ECR and identified Steering Committee members.
- 2Q Staff held a well-attended in-person community-wide workshop and a virtual workshop. Over 300 additional location-specific community comments added to online map. Staff completed the Existing Conditions Report.
- 3Q CMAP held the first meeting of the Steering Committee, a youth workshop with over 50 teenage residents, and a focus group with local business owners. Staff began drafting key recommendations memo and preparing scope for market analysis.

Next Quarter Objectives

Staff will complete the key recommendations memo and discuss it with the Steering Committee, and will hold a Spanish language focus group with residents. Staff will begin drafting full plan.

Local Planning: Country Club Hills Comprehensive Plan (2021.907)

Qtr 2021.907 Quarter Progress

- 1Q Had initial and follow-up meetings with city staff and continued to refine the Project Charter, Scope Statement, and IGA.
- 2Q Charter completed and under review by partner and sent draft IGA and resolution and set date for initial partner meeting. Project management modules (charter, timeline and scope) completed for internal review. PAO docs drafted for issuance to consultants.
- 3Q PAO issued for consultants, pre-bid meeting held, Design Workshop selected, contract executed, project kick off with partner occurred, stakeholder matrix sent to partner, engagement web page created.

Next Quarter Objectives

Tour of community, create engagement strategy, form steering committee, hold first steering committee meeting, commence work on ECR, ongoing coordination with consultants and partner.

Local Planning: Hickory Hills Comprehensive Plan (2021.909)

Qtr 2021.909 Quarter Progress

- 1Q The consultant finalized the communications and outreach strategy and formed the steering committee. The consultant conducted existing conditions research. CMAP delivered a water supply memo to the consultant.
- 2Q The consultant worked on the existing conditions report, held the first steering committee meeting, and conducted key person interviews.
- 3Q The consultant presented the Existing Conditions Report to the Steering Committee and it was approved.

Next Quarter Objectives

A community workshop will be held in May as part of visioning work.

Local Planning: Waukegan Unified Development Ordinance (2021.910)

Qtr 2021.910 Quarter Progress

- 1Q Charter and scope under review. City of Waukegan is mobilized and ready to begin the project.
- 2Q Presentation to Council and IGA approval in November 2021. GIS Analyst added to team and existing conditions analysis is under way.
- 3Q Waukegan staff led a tour of the city to highlight key areas and challenges. CMAP team began key person interviews and continue to review existing conditions.

Next Quarter Objectives

Meet with the Steering Committee and facilitate the first public outreach event in the spring.

Local Planning: Metropolitan Water Reclamation District (MWRD) Land Use Planning Partnership (2021.912)

Qtr 2021.912 Quarter Progress

- 1Q Staff reviewed revisions to the IGA and met with Calumet City to discuss the partnership opportunity. Scoping underway.
- 2Q The IGA with MWRD was finalized and circulated for signature. Staff continued to finalize the scope.
- 3Q The scope was finalized. Calumet City approved the MOU.

Next Quarter Objectives

CMAP will initiate the project both internally and externally; complete the communications and outreach strategy; and begin conducting existing conditions research.

Dolton Comprehensive Plan (2021.913)

Qtr 2021.913 Quarter Progress

- 1Q Staff continued to reach out to Dolton to assess the viability of the project but received no response. This project is no longer being pursued. The project was closed
- 2Q Project closed in Q1 FY2022.

Next Quarter Objectives

Project closed in Q1 FY2022.

Flossmoor Local Road Safety Plan (2021.914)

Qtr 2021.914 Quarter Progress

- 1Q ECR, outreach survey, outreach memo, second Steering Committee meeting, and two public engagement events completed. Staff provided survey results and website mapping data to consultant along with comments on draft CPR memo.
- 2Q Finalized CPR memo and hosted third steering committee meeting.
- 3Q Received and provided comments on 2 draft LRSP documents. Working with Jacobs to revise document.

Next Quarter Objectives

Complete LRSP, 2 powerpoint presentations for CMAP use, and present final LRSP to Village Board

Local Planning: Butterfield Road Corridor Plan (2021.915)

Qtr 2021.915 Quarter Progress

- 1Q The project IGA has been executed. Staff held a project kick off meeting with the project partners. Staff also initiated a procurement process for a housing market analysis, and drafted an outreach and engagement strategy and project engagement page.
- 2Q Staff finalized and published the project engagement page, and began key stakeholder interviews. A contract has been executed with a consultant to conduct a housing market analysis. Staff began conducting a preliminary analysis of existing conditions.
- 3Q Staff continued to work on the existing conditions report. A project steering committee was formed and the first meeting was held in January. The consultant finalized the housing market analysis, based on feedback received from CMAP staff.

Next Quarter Objectives

Staff will incorporate the consultant led housing market analysis into the existing conditions report, and will finalize the ECR. The ECR will be shared with the municipal partners and the steering committee for feedback.

Phoenix Planning Priorities Report (2021.917)

Qtr 2021.917 Quarter Progress

- 1Q Staff published the engagement website with survey, and completed stakeholder interviews. The consultant completed a draft of the market analysis report. Existing conditions analysis is ongoing.
- 2Q Staff completed and mailed postcards to all village residents, analyzed outreach themes, and developed key recommendations.
- 3Q Staff continued to draft the final report.

Next Quarter Objectives

Staff will finalize the report and present it to the Village Board for approval.

Local Planning: Sugar Grove Comprehensive Plan (2021.918)

Qtr 2021.918 Quarter Progress

- 1Q Design Workshop chosen as consultant, finalized procurement, reviewed communications and outreach strategy.
- 2Q Design Workshop completed the deliverable: communication and outreach strategy. The firm spent most of this quarter working on Existing Conditions Report and coordinating with Village staff regarding potential steering committee members and stakeholders.
- 3Q Design Workshop led two steering committee meetings, public workshop, and drafted existing conditions report.

Next Quarter Objectives

Design Workshop will finalize existing conditions reports with comments from Village staff and CMAP. Firm will begin process of writing Recommendations Memo.

NEXT: Chicago Heights (2022.011)

Qtr 2022.011 Quarter Progress

- 1Q Staff met with City officials in late June, the MOU was signed in August. Staff drafted the Action Plan and met with City representatives in September to review the document.
- 2Q Staff had a site visit in October and met with project liaison. Staff worked with liaisons to prioritize areas needing sidewalk connectivity and began to research funding sources to apply to or for staff to look into at the conclusion of the project.

3Q Staff worked with Chicago Heights to complete construction grants for sidewalk and roadway work for upcoming fiscal year. Staff also began working with liaisons to develop an FAQ/who's who fact sheet for Chicago Heights.

Next Quarter Objectives

Staff will finalize sidewalk objective by determining what funding sources were acquired. Staff will begin focusing on FAQ/who's who fact sheet.

NEXT: Lake County Land Bank Authority / Round Lake Cluster (2022.012)

Qtr 2022.012 Quarter Progress

1Q Final memo regarding Land Bank best practices completed and sent to client 9/14/21.

Next Quarter Objectives

Project closed Q1 FY2022

NEXT: Matteson (2022.013)

Qtr 2022.013 Quarter Progress

1Q Reviewed Village sign ordinance, provided relevant examples and gave guidance for updates to electric and temporary signage regulations.

Next Quarter Objectives

Project closed Q1 FY2022

NEXT: Robbins (2022.014)

Qtr 2022.014 Quarter Progress

1Q Project closed at end of this quarter. Staff communicated a Close Out memo with Village detailing progress made, ways to continue to build overall capacity, and handoff of responsibilities such as coordination of Robbins Park partner coordination calls.

Next Quarter Objectives

Project closed Q1 FY2022. RTA will continue implementation of TOD Plan through a grant to update zoning around the Village's Metra station.

NEXT: Summit (2022.015)

Qtr 2022.015 Quarter Progress

1Q Staff met with Mayor Rodriguez in late June, the MOU was signed in August. Staff drafted the Action Plan and met with Village Trustees, Village engineer, and the Mayor in September to review the document.

- 2Q Staff met with village liaison(s) in October for a community site visit. The visit led to identification of several new priorities that align with the action memo and comp plan (e.g. street safety improvement, bridge repairs/updates, bike/ped safety).
- 3Q Staff met with village liason(s) and ICC to discuss the ICC Crossing Safety Improvement Program and assessed ped bridge status. We have began outreach with IHB railroad to further assess feasibility and ROW acquisition.

Next Quarter Objectives

Staff will work with village staff to develop a short booklet summarizing the Comp plan and next steps. In addition, staff will support the village by creating ADA transition plan templates.

Safety: Riverdale (2022.017)

Qtr 2022.017 Quarter Progress

- 1Q Project definitions and scope statements have been finalized, PAO process is underway, as of mid-September
- 2Q We contracted HDR for the project; held the project kick off in early December. Initial crash data has been gathered; and the scope revised to reflect actual timeline. The project team is meeting bi-weekly, starting in early January.
- 3Q The Outreach Plan and Existing Conditions Report are complete. The Key Recommendations Memo and Stakeholder Engagement is underway, a little later than anticipated. The team is meeting in early April to finalize recs for Safety Action Plan

Next Quarter Objectives

The final steps is the development of a Safety Action Plan and a PowerPoint presentation to be given to decision makers in Riverdale and to CMAP staff and/or committees.

CIP: Berwyn (2022.022)

Qtr 2022.022 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.
- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.
- 3Q Project closed in Q2 FY2022

Next Quarter Objectives

Project closed in Q2 FY2022

CIP: Burlington (2022.023)

Qtr 2022.023 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.
- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.
- 3Q The next phase of the project, creating a complete CIP, has begun.

Next Quarter Objectives

This project will be completed by the end of next quarter. The kick-off meeting, all interim deliverables, and the final deliverable will be completed.

CIP: Calumet Park (2022.024)

Qtr 2022.024 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.
- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.
- 3Q Project closed in Q2 FY2022

Next Quarter Objectives

Project closed in Q2 FY2022

CIP: Harvard (2022.025)

Qtr 2022.025 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.
- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.
- 3Q Project closed in Q2 FY2022

Next Quarter Objectives

Project closed in Q2 FY2022

CIP: Steger (2022.026)

Qtr 2022.026 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.
- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.
- 3Q Project closed in Q2 FY2022

Next Quarter Objectives

Project closed in Q2 FY2022

CIP: Thornton (2022.027)

Qtr 2022.027 Quarter Progress

- 1Q The consultant produced several deliverables including the Existing Conditions Report, Recommendations Memo, and Capital Projects Inventory. Workshops for the community started.
- 2Q The consultant completed workshops, presented the report to elected officials, was assigned and completed new tasks, and completed the draft final report.
- 3Q Kick-off for the full CIP took place and the consultant is working with village staff to assess existing conditions and develop a recommendations memo.

Next Quarter Objectives

Complete the CIP prior to the close of FY2022.

Safety: Bellwood (2022.028)

Qtr 2022.028 Quarter Progress

- 1Q Project definitions and scope statements have been finalized, PAO process is underway, as of mid-September
- 2Q We contracted Jacobs to do the project and held the project kick off in early December; the initial crash data has been gathered and will be enhanced with outreach to stakeholders. Regular, bi-weekly team meetings will start in January.
- 3Q Jacobs has completed the Existing Conditions Report, the Outreach Plan and Stakeholder Engagement, as well as the Key Recs Memo. All deliverables have been reviewed and received by CMAP and the Village representatives.

Next Quarter Objectives

Jacobs will prepare and deliver the draft and final Safety Action Plans, as well as presentation materials for the Village staff and CMAP. Project is expected to be complete by the end of May.

Safety: Calumet City (2022.029)

Qtr 2022.029 Quarter Progress

- 1Q Project definitions and scope statements have been finalized, PAO process is underway, as of mid-September
- 2Q We contracted HDR to do the project and held the project kick-off in early December. HDR has gathered initial crash data and will conduct stakeholder engagement. Regular team meetings in progress.
- 3Q HDR has completed the Existing Conditions Report and completed the key recommendations memo with careful coordination with both CMAP and Calumet City Staff. The Stakeholder outreach is in progress.

Next Quarter Objectives

HDR will complete the project by preparing a Safety Action Plan that includes the final recommendations as well as potential implementation and funding guidance. Additionally HDR will prepare materials to be used by CMAP Staff to present about the project

Local Planning: Harvey Comprehensive Plan (2022.051)

Qtr 2022.051 Quarter Progress

- 3Q Scope statement and project schedule is under development.

Next Quarter Objectives

Work with the community to approve the IGA and initiate the procurement process to select a consultant.

Local Planning: River Grove Comprehensive Plan (2022.052)

Qtr 2022.052 Quarter Progress

- 3Q No activity in Q3 FY2022.

Next Quarter Objectives

Finalize charter. Make contact with community and adopt IGA. Build out project team.

Local Planning: Round Lake Beach Bike Ped Plan (2022.053)

Qtr 2022.053 Quarter Progress

- 3Q No activity in Q2 FY2022, project not yet begun.

Next Quarter Objectives

Staff will begin scoping, meet with the community, and work with the community on the IGA.

Local Planning: Glendale Heights Bike Ped Plan (2022.054)

Qtr 2022.054 Quarter Progress

3Q No activity in Q2 FY2022, project not yet begun.

Next Quarter Objectives

Staff will begin scoping, meet with the community, and work with the community on the IGA.

CIP: Dixmoor (2022.060)

Qtr 2022.060 Quarter Progress

3Q Staff began the project scoping process.

Next Quarter Objectives

Staff will finalize the project scope and begin the PAO process to select a consultant for the project. The project will kick off.

Homes for a Changing Region FY2022 and FY2023: Summit (2022.061)

Qtr 2022.061 Quarter Progress

2Q Project kicked off Q2 FY2022. Presented housing analysis at community kickoff meeting with Mayor and working group. Began the expert panel recruitment process for the expert panel meeting on January 24th, 2022.

3Q Staff executed the expert panel meeting and began writing the Action Plan. Staff sent the Action Plan to IHDA for review.

Next Quarter Objectives

Staff will finalize the Action Plan and set up the meeting to present the Action Plan via a Summit board meeting.

Homes for a Changing Region FY2022 and FY2023: Lockport (2022.062)

Qtr 2022.062 Quarter Progress

2Q Project kicked off Q2 FY2022. Scheduled an interest meeting with the Mayor and Village staff to gauge interest and commitment. Proposed to IHDA that Lockport be the next Homes Community.

3Q The Homes team completed the data pull and created the housing analysis PowerPoint for the community kickoff meeting.

Next Quarter Objectives

Staff will present the housing analysis to the Mayor and working group, identify the expert panel and schedule the next meeting. Staff will begin writing the housing analysis part of the Action Plan.

Homes for a Changing Region FY2022 and FY2023: Fox Lake (2022.063)

Qtr 2022.063 Quarter Progress

- 3Q Staff scheduled an interest meeting with the Mayor and Village staff to gauge interest and commitment. IHDA accepted that Fox Lake be the next Homes community.

Next Quarter Objectives

The Homes team will pull and analyze housing data. Staff will schedule the kickoff meeting to present the housing analysis.

2.22 Planning Policy Development

Operational Area

Mapping Innovations (2019.044)

Qtr 2019.044 Quarter Progress

- 1Q Staff completed first drafts of map templates for study area, transportation, existing land use, subregional location, and water and natural areas. Staff shared the draft maps with the working group. Staff began writing up directions for template use.
- 2Q Phase one templates have been completed. Directions have been completed through a first draft, and have gone through a first round of edits. Data source list is in progress. Staff conducted test presentation with single project team.
- 3Q Staff completed the phase 1 templates and completed multiple sets of directions for work with the templates. Staff were trained on the templates. Staff completed ESRI training to support future work in this space.

Next Quarter Objectives

Staff will begin scoping for phase 2 of this work, as well as providing as needed training on the templates created for phase 1.

Planning Policy: best practices in planning (2021.011)

Qtr 2021.011 Quarter Progress

- 1Q CMAP published the bike/ped implementation and aging in place briefs via the CMAP Weekly. Staff is working on drafts of briefs on food security and broadband access.
- 2Q CMAP staff worked on preparing four briefs: broadband access, zoning equity, food access, and parking. Broadband access was sent to communications staff for review and publishing.
- 3Q Staff edited updates on regional food access and zoning reform.

Next Quarter Objectives

Management and Comms will review food access and zoning reform updates. Staff review of parking policy update.

Projects

Planning Policy: Housing choice analysis (2010.029)

Qtr 2010.029 Quarter Progress

- 1Q CMAP published the aging update. Staff drafted and edited the housing market update. Staff scoped the new work in FY22 focused on single-family zoning.
- 2Q Staff edited the housing market update. Staff and management reviewed the single-family zoning scope.
- 3Q Staff refined the single-family zoning scope and kicked off work with the team. Staff conducted outreach to regional partners to develop a project working group.

Next Quarter Objectives

Staff will begin research work and finalize the project working group.

Metropolitan Mayors Caucus/Illinois Housing Development Authority Housing Needs Assessment (2018.015)

Qtr 2018.015 Quarter Progress

- 1Q Presented the Action Plan to Warrenville and moved forward with the Implementation activities (IHDA's Housing Inventory Survey) with Calumet Park and Sauk Village. All funds were expended. The project closed Q1 FY2022.

Next Quarter Objectives

The project closed Q1 FY2022.

Midlothian Stormwater Management Fee Feasibility Study (2021.916)

Qtr 2021.916 Quarter Progress

- 1Q Staff continues to work with staff to develop project
- 2Q Lack of responsiveness and a solid project idea has led planning and PILA management to determine the project is not ready to move forward, and will request that the Village re-apply for assistance during an upcoming call for projects.
- 3Q No activity in Q3 FY2022, project has been withdrawn.

Next Quarter Objectives

Project closed in Q3 FY2022

Regional Housing Coordination Plan pre-planning (2023.030)

Qtr 2023.030 Quarter Progress

3Q CMAP staff began investigating the housing work of other MPOs and regional councils as part of considering how CMAP would develop a housing coordination plan.

Next Quarter Objectives

CMAP staff will be reaching out to other MPOs and regional councils to discuss their housing work and its ties to a potential housing coordination plan.

2.23 Civic Coordination

Operational Area

Local Government Network (LGN) (2020.081)

Qtr 2020.081 Quarter Progress

- 1Q Executed Initiative 009 (Encourage Municipalities to Claim ARPA funds) in partnership w/ DCEO and COGs, helping achieve region's 100% claiming of funds by Sept 30 deadline. Completed assessment of contact database options & finalized LGN database.
- 2Q Executed Initiative 010 (LTA Call for Projects Engagement). Updated liaison assignments and held orientation workshops for new staff.
- 3Q Executed initiative 011 (external contact confirmation and feedback) and 012 (internal feedback). Performed assessment of connections with external contacts.

Next Quarter Objectives

Execute initiative 013 (connect with new contact or existing nonresponsive contact). Perform assessment of internal survey feedback and consider program adjustments. Update liaison assignments. Create LGN liaison orientation materials.

Projects

Regional Housing Initiative - RHI (2019.012)

Qtr 2019.012 Quarter Progress

- 1Q LCHA undertook the OMA procurement. LCHA and OPHA reviewed the procurement responses. Staff supported their work on this, as well as coordinated with DHA on a potential IGA.
- 2Q CMAP facilitated RHI meetings in October and December. The RHI partners selected a contractor to undertake the OMA work, as well as approving CMAP's work plan and budget for 2022.
- 3Q CMAP and DHA entered into an IGA to support operations.

Next Quarter Objectives

Staff will kickoff new RHI work, connecting with MDRC and BRicK Partners about coordination of their work with the PHA partners.

Collaborative: Age-Friendly Communities (2022.001)

Qtr 2022.001 Quarter Progress

- 1Q Met with MMC team and talked about project details. Begin scoping the project and the technical assistance projects that will be offered.
- 2Q CMAP selected the first Technical Assistance (TA) community and project. Staff will finalize the TA scope with Park Forest. The team will work with Park Forest to create an Aging Handbook with resources.
- 3Q The team attended a working meeting with Park Forest to brainstorm ideas for the structure of the senior handbook. Since then, the team has created the first draft of the Aging in the Community Handbook.

Next Quarter Objectives

CMAP will review the handbook with the community and review list of senior resources with the community working group. Park Forest is working on creating a community resource fair to invite all the stakeholders who can offer senior resources.

Collaborative: Public Space Innovation (2022.031)

Qtr 2022.031 Quarter Progress

- 1Q Final roundtable conducted. Pilot project launched in Morton Grove, Berkeley and Harvey. Client deliverables completed for Lemont, Berkeley, Morton Grove. Internal lessons learned memo completed. Final edits to Harvey deliverable pending internal review.
- 2Q Project closed in Q1 FY2022

Next Quarter Objectives

Project closed in Q1 FY2022

Collaborative: Incentives guide implementation (2022.036)

Qtr 2022.036 Quarter Progress

- 1Q Finalized project scope. Held fact finding interviews with practitioners, communities, and previous conveners of similar efforts.
- 2Q Finalized target list of communities for initial phase of collaborative and began recruitment efforts. Engaged with ULI to set up collaborative activity with their representatives.
- 3Q Recruited and held first meeting with the 11 peer municipalities, focused on guide to local incentives and topic areas they'd like to discuss further. Worked with ULI to plan TAP for second meeting in April.

Next Quarter Objectives

Host 2nd and 3rd meetings in April and May, produce deliverable outlining takeaways from 2nd meeting with ULI, lay foundation for phase 2 work with SSMMA

2.24 Leadership Development

Operational Area

Leadership Academy Program (2019.007)

Qtr 2019.007 Quarter Progress

- 1Q Draft Recommendations Memo refined for presentation and finalization in Q2 of FY2022.
- 2Q Program Recommendations Memo presented to local planning leadership; memo refined based on leadership feedback and is now final.
- 3Q Presented program recommendations to executive leadership. Finalized program recommendations memo. Began discussion of multi-year work plan to implement program recommendations.

Next Quarter Objectives

Continue consideration of multi-year work plan implementation of recommendations, with Strategic Direction and agency priorities alignment.

Projects

Livable Streets / Complete Streets Implementation Guidebook (2021.904)

Qtr 2021.904 Quarter Progress

- 1Q Staff finalized the project scope and CDOT is currently reviewing it. The project will be consultant-led with staff assistance.
- 2Q Staff revised the project scope based on conversations regarding updated CDOT priorities and available funding. The scope is under review at CDOT.
- 3Q Staff prepared an RFP based on discussion with CDOT, and is awaiting feedback.

Next Quarter Objectives

Staff will finalize the RFP, complete the IGA, and begin the procurement process.

ROI: Dolton (2022.016)

Qtr 2022.016 Quarter Progress

- 1Q Closed out Group One with delivery of ROI Summary Reports to all three partner communities. .
- 2Q Project closed in Q1 FY2022

Project closed in Q1 FY2022

ROI: Lansing (2022.018)

Qtr 2022.018 Quarter Progress

- 1Q Closed out Group One with delivery of ROI Summary Reports to all three partner communities. Engaged Group Two partners (Lansing, Marengo, Waukegan) for kick-off in Q2.
- 2Q Kicked off project and initiated Phase I-Get to Know the Community.
- 3Q Completed project phase II (Complete ROI Action Plan) and initiated phase III (Implement ROI Action Plan), before project close out in Q4.

Next Quarter Objectives

Complete phase III and close out project.

ROI: Marengo (2022.019)

Qtr 2022.019 Quarter Progress

- 1Q Staff conducted a kickoff meeting with Village staff and have begun developing a work plan.

2Q City of Marengo asked that their participation in ROI program be deferred to a future round due to departure of their City Manager.

Next Quarter Objectives

None; project deferred.

ROI: Waukegan (2022.021)

Qtr 2022.021 Quarter Progress

1Q Closed out Group One with delivery of ROI Summary Reports to all three partner communities. Engaged Group Two partners (Lansing, Marengo, Waukegan) for kick-off in Q2.

2Q Kicked off project and initiated Phase I- Get to Know the Community.

3Q Completed project phase II (Complete ROI Action Plan) and initiated phase III (Implement ROI Action Plan), before project close out in Q4.

Next Quarter Objectives

Complete phase III and close out project.

Elevated Chicago Capital and Programs working group (2023.031)

Qtr 2023.031 Quarter Progress

3Q The CMAP staff person serving as chair was onboarded to the working group, created its workplan for the upcoming year, and held the first meeting of the year.

Next Quarter Objectives

The CMAP chair will begin process of scouting new co-chairs for working group; begin work on streamlining capital and programs pipeline; and support coordination of technical assistance to City's eTOD pilots.

2.31 Transportation Modeling

Operational Area

Travel and Emissions Modeling (2010.017)

Qtr 2010.017 Quarter Progress

1Q Released C21Q2 data. Continued calibration/validation of updated trip-based model.

2Q Completed C21Q4 modeling. Began developing new process for updating transit networks using Emme API.

3Q Updated travel model documentation. Continuing to develop new process for updating transit networks using Emme API.

Next Quarter Objectives

Release C21Q4 data, update transit networks, complete C22Q2 scenario modeling, implement GitHub repository.

Advanced Travel Model Implementation (2010.033)

Qtr 2010.033 Quarter Progress

- 1Q Tested updated model code implementing firm synthesis and employment controls at the TAZ level instead of mesozone level for the CMAP region. Continued on-street parking inventory in Chicago neighborhoods and began adding parking cost information.
- 2Q Finished inventory of on-street parking locations and costs in City of Chicago. Began developing procedures to estimate number of on-street parking spaces. Continued coordinating with USDOT consultant on including changes from the national freight model.
- 3Q No activity in Q3 FY2022

Next Quarter Objectives

Calibrate the national supply chain commodity flows, test the procurement market code, and complete testing several scenarios. Test and implement procedures to estimate number of on-street parking spaces and complete inventory of Chicago neighborhoods.

Transportation Modeling Services to Regional Partners (2010.035)

Qtr 2010.035 Quarter Progress

- 1Q 104 Small Area Traffic Forecasts Fulfilled. N. Lake Shore Drive Hwy/Transit Performance Measures and Select Link Analysis Iter. 2 completed (12 Scen.). Bike/Ped Data collected for NW Suburban locations (7) and Flossmoor (3).
- 2Q N. Lake Shore Drive Performance Measures Updated, 2050 ADT finalized for non-mainline toll alts. 91 standard 2050 ADT forecasts completed, including 8 multi-scenario analyses. Assisted on link coding updates for RSPs in Plan Update analyses.
- 3Q N. Lake Shore Drive select link analysis, arterial performance measures and toll revenue completed. 115 traffic forecasts completed. Fulfilled data requests to support the Chicago Department of Transportation, Chicago Transit Authority and DuPage County.

Next Quarter Objectives

Complete final component (socioeconomic profile for EIS) of North DuSable Lake Shore Drive study. Complete 100 traffic forecasts. Hire and assign tasks for Field Data Collection interns.

Data Visualization Innovations / Application Development (2019.045)

Qtr 2019.045 Quarter Progress

- 1Q Developed outlines of proposed visualizations for both the TBM Validation and Performance Measures Dashboard deliverables. Provided demo of ArcGIS Python Toolboxes for Watershed Tool deliverable. Continued development of base network for Safety tool.
- 2Q Continued development of base network for Safety Analysis tool. Began data collection for Performance Measures Dashboard. Performed research into likely programming languages/packages to be used for Performance Measures Dashboard and TBM report.
- 3Q Continued development of Watershed Tool(s). Provided a presentation to staff on linear referencing use cases for development of Safety Tool. Met with staff to delegate roles for Performance Measures and created template and obtained new data.

Next Quarter Objectives

Complete development of Watershed Tool(s). Continue development of base network and other activities for Safety Tool. Complete initial version of interactive Performance Measures Dashboard.

Projects

Estimation and Enhancement of Trip-Based Travel Demand Model (2010.036)

Qtr 2010.036 Quarter Progress

- 1Q Consultants completed general calibration of the destination choice, mode choice, and time-of-day choice models, and revised Emme macros. All final deliverables received. Staff began fine-tuning mode choice calibration and continued validation of results.
- 2Q Staff finalized calibration of the destination choice-mode choice model to achieve results within an acceptable deviation from targets. Conducted validation tests for all aspects of the model. Fully tested the model for implementation of RSP evaluations.
- 3Q Project completed Q2 FY2022

Next Quarter Objectives

Project completed Q2 FY2022

Update and Enhancement of Activity-Based Travel Demand Model (2010.037)

Qtr 2010.037 Quarter Progress

- 1Q Consultants set up the initial ActivitySim three-zone system implementation and continued migrating Emme transit network procedures into Python. Held meeting with Policy staff and consultants to discuss improvements that would assist in policy analysis.
- 2Q Consultants completed the initial setup of the ActivitySim three-zone system application and continued migrating Emme transit network procedures into Python. Staff provided an updated streets file used in the procedures and updated value-of-time figures.
- 3Q Consultant implemented a two-zone system for transit assignment maintaining three income categories for users. Walk, park & ride, and kiss & ride tested for transit access. Consultant provided a revised schedule for the remainder of the contract work.

Next Quarter Objectives

Staff will provide consultant with updated input files based on the Plan Update socec forecast. Consultant will estimate various sub-models (auto ownership, work location, tour mode, trip mode, non-mandatory destination) based on household travel survey.

Commercial Services Vehicle Touring Model (2010.038)

Qtr 2010.038 Quarter Progress

- 1Q Finalized sampling plan, survey notices. Mailed survey notices. Finalized and tested questionnaires. Launched survey.
- 2Q Continued survey administration. Expanded sample to include more businesses. Began in-person driver recruitment.
- 3Q Completed survey administration. Began survey data weighting and documentation.

Next Quarter Objectives

Complete survey deliverables. Process input data for model development.

Travel Model Data Development for the Plan Update (2022.002)

Qtr 2022.002 Quarter Progress

- 1Q Staff gathered data on airport and university activity and compared this with current trip generation output. The project team discussed this analysis and staff prepared documents summarizing major tasks and outstanding questions to guide future work.
- 2Q Staff completed input data file updates for high school and college enrollment (base year), airport employment (base year), and dormitory populations (base and future years).

- 3Q Staff implemented their data updates into the model runs for the Plan Update. This included new group quarters input files, airport and university employment projections and base-year data, and updates to non-home allocation weights and procedures.

Next Quarter Objectives

Remaining project work includes final validation of 2050 model results, final documentation, and project wrap-up.

2.32 Transportation Programming

Operational Area

Transportation Improvement Program (TIP) Development and Management (2010.039)

Qtr 2010.039 Quarter Progress

- 1Q Regular processing of TIP amendments was completed for Transportation Committee action in July and August. End of FFY carryover actions began. TIP Programmer Resources were reviewed and updated as needed.
- 2Q End of FFY carryover action and regular processing of TIP amendments was completed for Transportation Committee action in November and December. TIP Programmer Resources were reviewed and updated as needed.
- 3Q Regular processing of TIP amendments was completed for Transportation Committee action in February. TIP Programmer Resources were reviewed and updated as needed. FFY 2023-28 TIP Document draft began.

Next Quarter Objectives

Continue regular processing of TIP Amendments. Review and update TIP Programmer Resources as needed. Continue drafting FFY 2023-28 TIP document in conjunction with ON TO 2050 update.

Conformity of Plans and Program (2010.040)

Qtr 2010.040 Quarter Progress

- 1Q The process has begun to migrate to the new MOVES model. Coordination with IEPA is ongoing. The region remains in nonattainment for the 2008 and 2015 Ozone Standards. Work on an attainment demonstration with IEPA for 2008 Ozone NAAQs has begun
- 2Q Migrating to a new MOVES model is in progress. A number of technical issues still need to be worked through but enough progress was made to model Ozone for 2025 and work with IEPA on the development of a new MVEB.

- 3Q Progress has been made migrating to and testing MOVES3 to prepare for the April Conformity and ON TO 2050 update. A Tier II meeting was scheduled for April 7. Categorizing Road Diets as a safety project and not removal of lanes will be discussed.

Next Quarter Objectives

A request for redesignation to attainment for the 2008 Ozone NAAQS has been published in the Federal Register. As a result CMAP will have a new MVEB for 2035 and beyond and will need to add 2035 as a scenario year to model.

CMAQ and TAP-L Development and Management (2010.041)

Qtr 2010.041 Quarter Progress

- 1Q FFY22-26 CMAQ and TAP-L programs released for public comment and approved by PSC and Transportation Committee. Change requests processed and active projects monitored.
- 2Q FFY22-26 CMAQ/TAP-L programs approved by Board and Policy Committee and subsequently CMAQ projects found eligible by FHWA/FTA. Implemented new quarterly status updates for all projects. Change requests processed and active projects monitored.
- 3Q Began review process for evaluation and selection methodologies for the next call for projects cycle. Change requests processed and active projects monitored.

Next Quarter Objectives

Continue active program management activities and review process for evaluation and selection methodologies for next call for projects cycle.

Surface Transportation Program (STP) Development and Management (2010.042)

Qtr 2010.042 Quarter Progress

- 1Q Completed FFY2022-2026 Shared Fund program development for committee approvals. Continued active program management and regional accounting of local and shared fund programs. Issued programming guidance for CRRSAA funding.
- 2Q Adopted FFY 2022-2026 STP SF and FFY 2022 CRRSAA programs and issued award letters to project sponsors. Continued active program management and regional accounting of local and shared fund programs. Assisted with preparation for local calls for projects.
- 3Q Continued active program management and regional accounting of local and shared fund STP and CRRSAA programs. Assisted local councils with the completion of their calls for STP-Local projects.

Next Quarter Objectives

Continue active program management, regional accounting, and council assistance for STP and CRRSAA programs. Assist local councils with STP-Local project evaluations and program development.

Active Program Management (2010.043)

Qtr 2010.043 Quarter Progress

- 1Q Monthly project level coordination meetings with IDOT, FHWA, CDOT, and project sponsors. ITEP and SRTS project support. Developing fiscal constraint marks for the TIP. Attend County Engineers meeting and develop guidance/marks for Covid relief funds
- 2Q Programming Marks for the TIP were developed. Monthly coordination meetings with IDOT and FHWA continued. A meeting with transit programmers also took place and work related to the new IJJA began.
- 3Q eTIP was updated to reflect IJJA changes for Transit. STP-L and STP-Shared marks were developed. Monthly coord. meetings are ongoing. Project delivery options were discussed with the county engineer. A meeting with D3 has been scheduled for April 25.

Next Quarter Objectives

Work on marks and funding issues for FHWA funds contained in the IJJA. Work with IDOT on programming RSP's. Work on project delivery issues. Work with transit agencies on eTIP updates.

eTIP Database Development and Maintenance (2010.044)

Qtr 2010.044 Quarter Progress

- 1Q Prepared eTIP for FFY2022 carry-over, put into place new search functionality, and soft roll out of performance measures module. Resolved issues with eTIP performance and provided feedback to EcoInteractive on increased map and data functionality.
- 2Q Resolved issues with eTIP performance, made changes to CFP module for upcoming STP-Local calls, rolled out new search functionality and added a new nightly download of eTIP information to better improve TIP data access.
- 3Q Rolled out new map layers to the public website and made minor updates to fund sources and other data drop-down values for programmers. Continued providing feedback to EcoInteractive on database performance and design features.

Next Quarter Objectives

Continue to monitor eTIP database functionality and make corrections to issues that arise.

Council of Mayors Advisory Committee (2019.065)

Qtr 2019.065 Quarter Progress

- 1Q Held Council of Mayors Executive Committee meeting in July. Continued bi-weekly status meetings with the region's planning liaisons. Trained new council liaisons. Continued providing regular updates to regional council staff, committees, and boards.
- 2Q Held Council of Mayors Executive Committee meeting in October. Continued bi-weekly status meetings with the region's planning liaisons. Trained new council liaisons. Continued providing regular updates to regional council staff, committees, and boards.
- 3Q Held Council of Mayors Executive Committee meeting in January. Continued bi-weekly planning liaison meetings. Continued training program for new liaisons and provision of regular updates to regional council staff, committees and boards.

Next Quarter Objectives

Hold April Council of Mayors Executive Committee meeting. Continue providing regular CMAP updates to council planning liaisons, committees, and boards. Continue to provide training for new council staff.

Projects

Federal Certification Review (2022.005)

Qtr 2022.005 Quarter Progress

- 1Q Currently waiting for questions and direction from USDOT.
- 2Q The certification review is set for March 8-9. Pre-questions should be coming to the agency at the end of January. Staff will be mobilizing and gathering the necessary staff members to respond to the questions required for this certification.
- 3Q Developed answers to questionnaire, scheduled & coordinated sessions with partners & staff. Public comment occurred during March MPO Policy Committee meeting. Completed cert review on site with remote access so partners and public could participate.

Next Quarter Objectives

Provide any requested follow-up information to US DOT as needed, review draft report, anticipate and schedule US DOT staff to present final report to CMAP Board and MPO policy committee at their June meetings.

2.33 Research and Innovation

Operational Area

Census Agency Administrator and Data Coordination (2010.013)

Qtr 2010.013 Quarter Progress

- 1Q No progress in recruiting new State Data Center lead. Redistricting data downloaded and processed for staff use. No direction yet from Census/SDC liaison regarding Public Use Microdata Area assignment.
- 2Q Public Use Microdata Area (PUMA) exercise started with draft delineation for entire state and outreach to other MPOs for comment (with IL DCEO assistance). Staff developed webmap with draft boundaries for partner review and comment.
- 3Q 2020 PUMA boundaries finalized and forwarded to the Census Bureau.

Next Quarter Objectives

Address request from the Census Bureau to expand partnership opportunities; coordinate embargo data responsibilities with Comms & PILA.

Northeastern Illinois Development Database (NDD / NIDD) Maintenance (2010.018)

Qtr 2010.018 Quarter Progress

- 1Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Continued work on updating records needed by UrbanSim project. Began adding polygons to records lacking them.
- 2Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Continued work on updating records needed by UrbanSim project. Continued adding polygons to records lacking them.
- 3Q Continued data entry and cleanup. Posted quarterly snapshot to Data Depot. Continued work on updating records needed by UrbanSim project. Continued adding polygons to records lacking them. Trained staff associate on NDD entry/update process.

Next Quarter Objectives

Ongoing data entry and cleanup. Post quarterly snapshot to Data Depot. Submit proposal for NDD presentation to AMPO.

Small Area Estimates of Employment Database Maintenance (2010.019)

Qtr 2010.019 Quarter Progress

- 1Q Ongoing data corrections and updates. Prepared data for Q1 interim estimates.

- 2Q Ongoing data corrections and updates. Generated purchase request for IDES data purchase. Started generation of final 2020 estimates.
- 3Q Ongoing data corrections and updates. Continued generation of final 2020 estimates. Received Q1 2021 data file from IDES and began processing. Initiated Shared Data Agreement renewal with IDES.

Next Quarter Objectives

Obtain approval for Shared Data Agreement renewal from IDES. Ongoing data corrections and updates. Complete final 2020 estimates. Research additional uses for database, contacting peer MPOs.

Community Cohort Evaluation Tool (2019.018)

Qtr 2019.018 Quarter Progress

- 1Q No activity in Q1 FY2022
- 2Q No activity in Q2 FY2022
- 3Q Collected updated input datasets and calculated new community cohorts for 2022.

Next Quarter Objectives

No activity is anticipated in Q4 FY2022.

Internal Data Library (2020.024)

Qtr 2020.024 Quarter Progress

- 1Q In Q1 of FY2022, CMAP staff updated and posted tax assessment data for Kendall, Will, and Lake County. Staff also updated and posted Northeastern Illinois Development Database data.
- 2Q In Q2 of FY22, the project team added or updated 5 datasets to the Internal Data Library. These include Divvy stations, NDD quarterly updates, McHenry Co Tax Assesment (2019), Will Co Tax Assessor (2020), and DuPage Co Tax Assessment (2020).
- 3Q In Q3 of FY22, the project team added Kane County GIS data and Historical Housing Unit and Urbanization Database, and updated the Bikeway Inventory System data.

Next Quarter Objectives

In Q4 of FY22, the project team will continue to maintain the Internal Data Library and update/add new datasets as they become available.

CMAP Data Hub (2020.025)

Qtr 2020.025 Quarter Progress

- 1Q In Q1 of FY2022, CMAP staff posted 2020 Census supplemental data for the Community Data Snapshots on the Data Hub.

2Q In Q2 of FY22, the project team did not upload any new data to the Data Hub due to lack of new dataset creation and updates to existing datasets.

3Q In Q3 of FY22, the project team updated the Bikeway Inventory System data on the Data Hub and added a new regional tax dataset.

Next Quarter Objectives

In Q4 of FY22, the project team will continue to maintain data on the data hub and add new CMAP datasets as they are created.

Developments of Regional Importance (DRI) requests (2020.026)

Qtr 2020.026 Quarter Progress

1Q No major projects to trigger a DRI review.

2Q No major projects to trigger a DRI review.

3Q No major projects to trigger a DRI review.

Next Quarter Objectives

If the need arises, CMAP will respond to DRI requests.

Land Use Inventory Maintenance (2020.027)

Qtr 2020.027 Quarter Progress

1Q Non-residential coding completed for Will, DuPage, and Kane. Residential completed for Cook & non-residential started.

2Q 2018 Inventory: non-residential coding for Cook County 50% complete.

3Q 2018 work continues with one part-time intern. Minimal progress.

Next Quarter Objectives

Prepare for completion of 2018 Inventory with incoming summer interns.

Community Data Snapshots (2020.029)

Qtr 2020.029 Quarter Progress

1Q Published the original 2021 Community Data Snapshot PDFs and raw data, as well as a 2nd edition that was updated to include select data from the 2020 Census as soon as it became available.

2Q No activity in Q2 FY2022

3Q Updated several input datasets, including ACS, LEHD and some ON TO 2050 indicators. Resumed development of Dynamic CDS Generator prototype.

Next Quarter Objectives

Complete data collection. Generate and publish 2022 Community Data Snapshots. Complete Dynamic CDS Generator prototype for internal use.

Bike/pedestrian count database maintenance (2020.030)

Qtr 2020.030 Quarter Progress

- 1Q We finished summer data collection activities. We also began initial investigations into expansion factors of Strava data using the data collected over the summer.
- 2Q No activity in Q2 FY2022
- 3Q No activity in Q3 FY 2022.

Next Quarter Objectives

We will enter recently collected data into the database this fiscal year. We will collect additional Strava data and compile a report on expansion factors this fiscal year.

Bikeways Inventory (BIS) Maintenance (2020.031)

Qtr 2020.031 Quarter Progress

- 1Q QA/QC for 8 LTA projects digitized by interns and NUPIP fellow. Edits and updates done. Started testing project working files in ArcPro environment.
- 2Q QA/QC completed. 2021 BIS ready for Data Depot and Hub transfer. Presented at RAP Data Academy as part of Regional Inventories.
- 3Q BIS v2021 transferred to Data Depot and Data Hub. Users informed. Provided feedback for IDOT's state-wide Existing Bikeways schema. Coordinated with Bike/Ped Task Force. Digitization on hold due to other priorities.

Next Quarter Objectives

Update master file/status. Plan prioritized digitization. Digitize 3-5 plans.

Land Use Recommendations Inventory (2020.032)

Qtr 2020.032 Quarter Progress

- 1Q No new progress as of this quarter, waiting on completion of internal review to be completed.
- 2Q Waiting on internal review by upper management.
- 3Q LTA Status map has been updated as of January 2022 work. Data has been loaded to ESRI ArcOnline. Currently awaiting review by comms for approval to load to CMAP web page for viewing by the public and partners.

Next Quarter Objectives

Receive comms approval, and load map to web page. Create workflow for regular updates and approval process.

Bicycle and Pedestrian Planning Evaluation (BPUI) requests from IDOT (2020.076)

Qtr 2020.076 Quarter Progress

- 1Q In this quarter, we received a total of 6 BPUI requests from IDOT. Four requests have been submitted and two will be completed in the following quarter. The BPUI team continues to write responses that are thoughtful, technical, and innovative.
- 2Q In this quarter, we received a total of 6 BPUI requests from IDOT. The BPUI team continues to write responses that are thoughtful, technical, and innovative.
- 3Q In this quarter, CMAP received one BPUI request from IDOT. The BPUI team continues to write responses that are thoughtful, technical, and innovative.

Next Quarter Objectives

Staff will complete any outstanding BPUI requests and take any new requests submitted by IDOT.

CMAPplot Maintenance and Augmentation (2022.003)

Qtr 2022.003 Quarter Progress

- 1Q No activity in Q1 FY2022
- 2Q Added 2020 Census geodata to cmapgeo R package.
- 3Q No activity in Q3 FY2022

Next Quarter Objectives

Begin development of cmapplot mapping functionality. Work with new graphic designer to improve color palettes.

Projects

Northeastern Illinois Development Database (NDD / NIDD) Update (2020.073)

Qtr 2020.073 Quarter Progress

- 1Q Initiated current project. Completed modules 1 & 2 of PM toolkit. Completed draft timeline. Began data field and domain review for comment.

- 2Q Continued field and domain review and draft recommendations for comment. Began development of data error checks and regular maintenance routine. Began data maintenance plan.
- 3Q Completed review of existing data fields and potential new fields. Initiated review of existing land use categories and domains. Continued work on user documentation

Next Quarter Objectives

Complete review of land use categories and domains. Implement draft webmap using existing database. Complete data entry standards. Continue documentation.

Agency-wide GIS working group (2021.001)

Qtr 2021.001 Quarter Progress

- 1Q Ongoing ArcOnline licenses, credits, content management and user support. Organized and facilitated Tech Workshop with ESRI #2 focused on ArcOnline: Instant Apps, Web App Builder and Dashboards. Coordinated potential ArcPro private group training.
- 2Q Organized and facilitated 3rd Technical Workshop with ESRI. Scheduled two-day, ESRI instructor led, paid ArcPro class for 15 CMAP employees. Ongoing ArcOnline/Pro administration. Initiated Workforce Development process.
- 3Q Designed Survey to collect all users input. Internal assessment based on the input completed and shared with ESRI Training Specialist. Organized group (9 attendees) participation in ESRI Midwest Conference. Procurement completed.

Next Quarter Objectives

Collaborate with DEDs to utilize remaining FY22 training budget. Organize one or two group classes to support ArcPro/Online transition. Coordinate procurement. Brainstorm and draft next FY's training paths.

Land Use Policy: Land Use Model Utilization (2021.018)

Qtr 2021.018 Quarter Progress

- 1Q Pre-RSP scenario data upgrades incorporated (pipeline update, developer model recalibration). Successful end-to-end test of integrating UrbanSim & travel model workflow.
- 2Q Calibration to 2020 Census completed, data improvements (zoning, pipeline) ongoing. Continued model testing and improvement.
- 3Q All data & logic improvements incorporated, final forecast model run completed. Documentation for Section 2 of the forecast Plan Appendix completed.

Next Quarter Objectives

Generate local forecast summary tables for release after plan adoption; additional analysis of model results. Write process evaluation document.

Regional Socioeconomic Forecast (2021.020)

Qtr 2021.020 Quarter Progress

- 1Q Demographic: All model components in place; working with UW-APL to ensure reasonable results; initial (draft) population totals provided. Employment: Final version of Task 2 (methodology) memo delivered; draft employment forecasts delivered.
- 2Q Demographic: Final regional population and household totals generated; draft report of summary results provided by UW-APL. Employment: Finalized employment forecast, along with documentation and code, provided by consultant.
- 3Q Demographic: next draft of summary results completed. Economic: forecast finalized in the previous quarter. Drafts of Plan Appendix and Initial Regional Report ("public narrative ") completed.

Next Quarter Objectives

Collect feedback on drafts and finalize documentation. Write process summary critique to inform future efforts.

2.41 Policy Development and Analysis

Operational Area

Regionally significant projects (RSP) support and evaluation (2010.024)

Qtr 2010.024 Quarter Progress

- 1Q Meetings with programmers regarding their existing projects and to look at their programs including new RSP projects.
- 2Q Continued to collect and update project level information from programmers and started the modeling and analysis of potential RSP projects.
- 3Q Continued modeling and analysis of potential RSP projects. Provided preliminary draft recommended list of projects to CMAP committees in March. Began drafting the RSP Benefits Report in preparation for release of the draft Plan Update.

Next Quarter Objectives

Finalize the recommended list of RSPs for additional committee discussion and finalize the RSP Benefits Report for release with the draft Plan Update.

Regional transit policy and investment (2010.025)

Qtr 2010.025 Quarter Progress

- 1Q Continued to stay abreast of COVID related challenges, transit board budget development, and assist partners as needed. Project underwent staffing change.
- 2Q Continued to stay abreast of COVID related challenges, monitored finalization and adoption of transit board budgets and COVID relief fund allocations, and assisted partners as needed.
- 3Q Continued to stay abreast of COVID related challenges and ongoing agency responses, including through preparations for participation in RTA strategic planning efforts.

Next Quarter Objectives

Continue to stay abreast of COVID related challenges, engage in working groups for the RTA strategic planning process, and assist other partners as needed.

Governance and tax policy analysis (2010.026)

Qtr 2010.026 Quarter Progress

- 1Q Staff continued to work on property tax data processing for the effective tax rate analysis.
- 2Q Staff is wrapping up the effective property tax rate analysis. Staff will continue to track revenues and policy changes as necessary.
- 3Q Staff finalized effective property tax rate analysis. Staff will continue to track revenues and policy changes as necessary. Staff met with county partners to discuss property tax research and analysis.

Next Quarter Objectives

Staff will complete the property tax data work. Staff will track revenues and policy changes as necessary. Staff will evaluate further property tax classification research opportunity.

Demographic analysis (2010.028)

Qtr 2010.028 Quarter Progress

- 1Q Work shifted to #2021.069
- 2Q With increased staff capacity, work resumed on this project. Staff analyzed initial Census data made available for redistricting process. Staff published analysis and conducted media outreach.
- 3Q Staff conducted analysis to identify and review historical trends. Staff created outlines for analyses that will be published following the release of 2020 5-year ACS data in mid-March 2022.

Next Quarter Objectives

Draft and publish monthly analyses using ACS data according to the workplan. Conduct analysis to support drafting of future analyses. Continue to monitor information made available about the forthcoming decennial data release.

Establishment of Performance Targets and Performance Monitoring (2010.030)

Qtr 2010.030 Quarter Progress

- 1Q Updated data for a number of measures. Began staff level conversations about targets and analysis needs.
- 2Q Nearly all data sets have been updated. Staff consensus for many targets is complete. Some partner outreach has been initiated. An outline of the system performance report has been made.
- 3Q Draft targets for all areas have been developed. Targets and supporting text have been updated in the System Performance Report.

Next Quarter Objectives

Draft System Performance Report will go to committees and out for public comment. Adjustments will be made based on comments.

ON TO 2050 Indicator and Performance Monitoring (2010.031)

Qtr 2010.031 Quarter Progress

- 1Q Updated 2 indicators. Made several improvements to indicators dashboard website. Convened staff subject matter expert panels to begin reviewing indicator methodologies and targets to determine whether any changes are warranted for the Plan Update.
- 2Q Updated 4 indicators. Finalized most recommendations for Plan Update indicator changes for socioeconomic forecast or other data.
- 3Q Updated 14 indicators. Finalized all recommendations for Plan Update indicator changes, as well as the draft Plan Update Indicator Appendix document for public comment. Completed Expressway VMT estimation and began odometer analysis.

Next Quarter Objectives

Continue to update indicators as new data becomes available. Complete odometer analysis.

Pavement Management Plans for Local Agencies (2020.083)

Qtr 2020.083 Quarter Progress

- 1Q Received 7 draft reports and price proposals to complete 4 more projects. Worked with IDOT for grant extension, which allows time to award and complete 4 more projects by end of fiscal year.

- 2Q Completed 12 pavement plans, 11 final presentations, and 3 training sessions. Completed kickoff meeting and collected pavement condition for 4 municipalities. Requested price proposal for 9 more plans.
- 3Q Kickoff meetings for 6 municipalities. Completed 1 pavement management plan and 1 village presentation.

Next Quarter Objectives

Complete 4 draft plans, host kickoff meeting for 3 municipalities, collect pavement condition data for 9 municipalities.

Financial plan preparation (2021.047)

Qtr 2021.047 Quarter Progress

- 1Q Staff worked with transportation departments and other partners to develop assumptions around the forecast. Staff completed the draft forecast.
- 2Q Staff presented the draft forecast to committees and drafted reasonably expected revenue recommendations.
- 3Q Staff continued to finalize draft forecast, including reasonably expected revenues and fiscal constructs. Staff developed draft financial plan appendix. Staff presented draft forecast and reasonably expected revenues to committees.

Next Quarter Objectives

Staff will finalize forecast and financial plan appendix. Staff will present the final forecast to committees.

Projects

Grade Crossings Feasibility Analysis (2020.082)

Qtr 2020.082 Quarter Progress

- 1Q Laraway Road: Environmental Survey Request submitted to IDOT to which they responded. The City of Joliet will continue the progression of this project. Berwyn-Riverside: Conducted a survey, drafted the public involvement plan, and continued analysis.
- 2Q Received two sets of FHWA comments on the Laraway project; we are addressing those comments, including a new requirement to inform Indian tribes of the project. We completed a project initiation meeting and our 1st federal coordination meeting for Berwyn.
- 3Q Addressed FHWA comments on Laraway, completed tribal involvement requirements, and resubmitted report. Completed most of the Draft Transportation System Performance Report for Berwyn-Riverside. Addressed fed/state comments on Stakeholder Involvement Plan.

Next Quarter Objectives

Complete first draft of Purpose and Need for federal and stakeholder review. Continue identification of alternatives. Need contract extension and cost increase approval in May or June.

2.42 Legislative Strategy and Engagement

Operational Area

Federal legislative analyses, strategy, and engagement (2010.032)

Qtr 2010.032 Quarter Progress

- 1Q Coordinated with national membership organizations (AMPO, NARC) in providing technical assistance to Congressional staff for the Infrastructure Investment and Jobs Act (IIJA). Provided committee updates on potential impact from IIJA.
- 2Q Completed a policy update on the IIJA. Briefed CMAP committees and external groups on the IIJA's impact to the region. Began internal bill review process and regional coordination around IIJA implementation.
- 3Q Attended NARC conference in DC and met with multiple members of congressional delegation about IIJA implementation. Continued internal bill review and coordination around new formula and competitive programs.

Next Quarter Objectives

Continue IIJA coordination, begin bill review and federal legislative agenda process. Host IIJA congressional delegation staff briefing.

State legislative analyses, strategy, and engagement (2010.034)

Qtr 2010.034 Quarter Progress

- 1Q Staff has met with 23 legislators and staff over this period to discuss agency priorities and research. Analyzed legislative initiatives from session and tracked progress towards veto session. Presented state budget findings to CMAP Board in September.
- 2Q Staff continued to meet with legislators around topics in ON TO 2050 and the CMAP Legislative Agenda. Built comprehensive analysis around CEJA, and updated bill tracking and analysis procedures in advance of session.
- 3Q Staff monitored the proceedings of the Illinois General Assembly and began the processes of gathering and analyzing legislative proposals. Staff continued to convene state legislative partners, and continued outreach to elected officials.

Next Quarter Objectives

Staff will evaluate the proceedings of the Illinois General Assembly and begin the processes of gathering and analyzing legislative proposals. Staff will continue to convene state legislative partners, and continue outreach to elected officials.

2.50 Communications and Outreach

Operational Area

Division Communications Support (2010.045)

Qtr 2010.045 Quarter Progress

- 1Q Produced and edited 15 policy briefs, weekly stories, and features related to ON TO 2050 implementation focus areas (transportation, climate change and economic competitiveness). Provided communications support for My Daily Travel policy series
- 2Q Produced, edited, composed 28 weekly stories and features related to ON TO 2050 implementation (transpo, climate, economy). Supported, published content related to major projects like SOTR, FFF, mobility recovery, LTA, IIJA, ADA, census, econ task force.
- 3Q Produced, edited, composed 35 weekly stories and features related to ON TO 2050 implementation (transpo, climate, economy). Produced content related to major operations/projects like SOTR, FFF, mobility recovery, LTA, IIJA, ADA, incentives, & CMAP Board.

Next Quarter Objectives

Ensure policy briefs, features, and stories adhere to messaging strategies and content guidance.

Regional external engagement and support (2010.049)

Qtr 2010.049 Quarter Progress

- 1Q External engagement continued with presentations to the Chicago Cycling Club and Evanston Economic Development Committee, engagement activities for the Prairie Path and Green Line projects. Staff supported promotion of policy developments.
- 2Q External engagement continued with support work on the committee realignment, planning for the peer exchange with Houston-Galveston, and collaboration with the Chicago Public Schools service learning program for youth engagement.
- 3Q External engagement continued with support for the committee realignment, presentation to student groups from DePaul University and Kansas State University, support for the Brookings Inst event, and various LTA projects.

Next Quarter Objectives

The team will continue to support the agency's committees, LTA project teams, special events, and regional engagement strategy.

Graphic Design (2010.060)

Qtr 2010.060 Quarter Progress

- 1Q Completed OPO signage. Completed all collateral for State of the Region event including video shoots, editing, print and digital promotion. Implementation of new color palette. Completed rebrand and implementation of business cards.
- 2Q Finalized videos for State of the Region and collateral for Capacity Building Program. Updated core values posters for agency. Handled requests, including reviewing LTA plans and providing design guidance on regional economic recovery task force piece.
- 3Q Designed publications, including FY22 annual report and FY23 work plan. Created position profile template. Laid out and/or illustrated report covers. Updated color palette and abstract map. Refined data charts. Created and/or updated web graphics.

Next Quarter Objectives

Advance the branding and identity of CMAP and develop materials with realistic objectives and timelines.

Digital Strategy (2010.061)

Qtr 2010.061 Quarter Progress

- 1Q Posted 1 CMAP Celebrates + 12 intern spotlights. Developed 2 partner social media toolkits. Promoted State of the Region event. Rewrote Community Data Snapshot page for SEO. Published 2 blog-type posts. Launched 7 State of the Region videos.
- 2Q Live-tweeted State of the Region event. Promoted MacArthur grant program through new Capacity Building Program video. Promoted LTA call for projects. Created 1 partner toolkit. Posted two intern spotlights.
- 3Q Posted 1 Reel video on Instagram, reshared on other accounts. Hired new digital communications senior for social media. Hosted social media influencer at office. At least 8 staff participated in Transit Equity Day social campaign. Shared awards videos.

Next Quarter Objectives

Onboard new digital communications senior. Create FY23 social media strategy.

Web Administration (2010.062)

Qtr 2010.062 Quarter Progress

- 1Q Transitioned interim web admin role to other digital communications senior. Continued to work with consultants on website maintenance and issues as they arise.
- 2Q Hired new web admin role. Continued to work with consultants on website maintenance issues as they arose.
- 3Q Updated CMAP logo on ON TO 2050 pages. Continued to work with consultants on website maintenance issues as they arose.

Next Quarter Objectives

Exercise option to extend web maintenance contract. Extend contract to July 31, 2023.

CMAP Weekly Newsletter (2010.063)

Qtr 2010.063 Quarter Progress

- 1Q Produced 12 external newsletters with an average open rate of 19% and produced 12 internal newsletters with an average open rate of 74%
- 2Q Produced 11 external newsletters with an average open rate of 23% and produced 11 internal newsletters with an average open rate of 71%
- 3Q Produced 12 external newsletters with an average open rate of 28% and produced 12 internal newsletters with an average open rate of 72%

Next Quarter Objectives

Maintain or increase average open rate on both newsletters.

Media Relations (2010.064)

Qtr 2010.064 Quarter Progress

- 1Q Responded to 19 media inquiries, resulting in 7 coverage opportunities, including in the Chicago Tribune and Fox 32 News. In addition, CMAP experts, data, or projects appeared in 65 news stories. Established new objectives for FY22.
- 2Q Responded to 18 media inquiries, resulting in 11 coverage opportunities, including in WTTW, Chicago Tribune, and Crain's. Placed an op-ed in the Tribune. Achieved 72 total mentions of CMAP experts, data, or projects in news stories. Drafted media kit.
- 3Q Responded to 21+ media inquiries, resulting in 10 coverage opportunities, including in Crain's Chicago Business, Chicago Tribune, and WBEZ. Placed op-ed in Crain's. Achieved 83 placements of CMAP experts, data, or projects. Published media kit.

Next Quarter Objectives

Exceed FY23 media objectives. Create and implement ON TO 2050 update media plan. Explore more op-ed and/or letters to the editor opportunities. Explore media training.

CMAP Committee Support (2019.031)

Qtr 2019.031 Quarter Progress

- 1Q Held quarterly liaison coordination meetings and sent out committee newsletters. Started development of new liaison handbook and recommendations for committee structure.
- 2Q Developed committee realignment to support strategic direction and communicated with committee members and board. Continued revisions to liaison handbook.
- 3Q Staff secured approval of the committee structure, including the new Regional Economy and Climate Committees. Staff finalized bylaws for both committees. The executive director appointed members to both committees, which met for the first time.

Next Quarter Objectives

Staff will continue to develop workplans for the new committees, liaison support resources, and shift committee member and subscribers to Legistar/GovDelivery.

CMAP Talks webinars (2021.010)

Qtr 2021.010 Quarter Progress

- 1Q Staff began cross-division coordination for webinars to support the ADA transition plan, calls for projects, and the Fees/Fines/Fares project.
- 2Q Began planning for webinars to support ADA transition plan project, fees/fines/fares project, and with the Chicago Region Tree Initiative.
- 3Q Continued planning webinars to support the ADA transition plan project and identified a date in August for a webinar with the Chicago Region Tree Initiative.

Next Quarter Objectives

With the ADA team, staff will continue to plan webinar(s) to support the project.

Executive communications (2021.040)

Qtr 2021.040 Quarter Progress

- 1Q Supported Erin with remarks for board, committee, task force and safety resource group meetings. External engagements included Transportation Secretary Pete Buttigieg's visit and the Berkeley StoryWalk tour. Wrote speech for State of the Region Oct. 7.

- 2Q Supported Erin for speaking engagements including remarks for State of the Region and Regional Excellence Awards presentations and board, committee and other CMAP meetings. External engagements included AEG Challenge and high-speed rail panel.
- 3Q Prepared spokespeople and provided talking points for interviews with Crain's Chicago Business and WBBM. Began drafting Erin's remarks for City Club speech in April about transportation.

Next Quarter Objectives

Develop stronger process for identifying, vetting and preparing for external speaking engagements. Align opportunities with agency priorities and core focus areas.

Projects

FLIP Program (2010.005)

Qtr 2010.005 Quarter Progress

- 1Q Staff hosted FLIP virtually with an average of 30-35 students participating each session. The EngagementHQ platform was used for another year for student's homework activities. The FLIP program also coordinated one field trip.
- 2Q Staff debriefed about the 2021 program, updated all documents and files in preparation for new program directors in 2022.
- 3Q New program directors began planning for 2022 FLIP sessions, including student recruitment, application, communications plan, session field trips and speakers, and procurement needs.

Next Quarter Objectives

Staff will recruit students, implement a communications plan, and plan the program and logistics for the 2022 sessions.

State of the Region event (2021.048)

Qtr 2021.048 Quarter Progress

- 1Q Staff implemented communications plan, recruited keynote speaker, developed run of show, and supported the communication team's development of several videos for the program.
- 2Q Staff hosted successful, virtual, inaugural State of the Region event and conducted debrief to note lessons and accomplishments for 2022 event.
- 3Q With the Executive Director, staff identified spring 2023 for the second State of the Region event.

Next Quarter Objectives

Begin planning 2023 State of the Region event.

Regional Awards program (2021.049)

Qtr 2021.049 Quarter Progress

- 1Q Staff convened regional jury in three meetings to determine award winners, coordinated video presentations and announcements of award winners.
- 2Q Award winners were announced at the virtual State of the Region via videos, staff thanked the jury for their work, executive director presented the awards in-person in collaboration with local jurisdictions.
- 3Q No activity in Q3 FY2022.

Next Quarter Objectives

Begin planning award program to coincide with the second State of the Region event in the Q3 FY2023.

Public Opinion Poll (2021.050)

Qtr 2021.050 Quarter Progress

- 1Q The team reviewed findings from the public opinion survey; edited materials from Change Research; created materials for the survey release (including speech, fact sheet, press release, and survey webpage); and pitched the results to the media.
- 2Q Released survey results at the State of the Region event in October, conducted media prep, and managed media interviews. Wrote RFP for next year's survey, created a webinar presentation, and completed other admin tasks in preparation for the RFP.
- 3Q Released RFP in January and held webinar. Reviewed proposals, selected a vendor, and signed a contract for this year's survey.

Next Quarter Objectives

Meet as a team to determine launch schedule, hold a kick-off meeting with the vendor, meet with subject matter experts to discuss topics, and develop the questionnaire.

ON TO 2050 Exhibit (2021.051)

Qtr 2021.051 Quarter Progress

- 1Q Identified target exhibit opening date with partner Lake County Forest Preserve District, secured first destination for traveling exhibit (Elgin Public Library).

- 2Q Secured approval of Lake County Forest Preserve District for exhibit budget, secured first venue for exhibit (Elgin Public Library), identified additional venues.
- 3Q Staff provided additional collateral, materials, equipment, and support to the Dunn Museum staff for the exhibit.

Next Quarter Objectives

Staff will secure additional venues for the exhibit and work with the City of Elgin on a local feature when the exhibit is at the Gail Borden Public Library in Elgin.

Website (2021.079)

Qtr 2021.079 Quarter Progress

- 1Q Revised project timeline and decided to release request for proposals in January 2021, with the goal of getting board approval for the contract and budget in April or May of next year.
- 2Q Drafted the request for proposals document, with an anticipated launch in mid-January and a goal of getting Board approval for the contract and budget by May 2022.
- 3Q Released RFP and received 18 responses. Scored responses and interviewed top 3 firms.

Next Quarter Objectives

Select consultant for website project. Write justification memo. Present contract to Board for approval.

Public engagement tools, platforms, contact database (2022.004)

Qtr 2022.004 Quarter Progress

- 1Q There were four project pages published this quarter on EngagementHQ, including the Hickory Hills Comprehensive Plan, Berwyn-Riverside Railroad Grade Crossing Study, Lemont Downtown Study, and Central Council of Mayors Transportation Resilience Plan.
- 2Q Staff launched two new project pages. Outgoing staff updated the staff resource guide.
- 3Q New engagement staff has begun learning the EngagementHQ platform to support the LTA project teams. Two new project sites were published in Q3: Calumet City Subarea Plan and County Club Hills Comprehensive Plan. Staff is learning Mentimeter as well.

Next Quarter Objectives

The engagement team will continue to support the LTA project teams to create, publish, and maintain project sites, as well as use EHQ to support the FLIP program.

2.61 Finance and Procurement Program

Operational Area

Annual Budget (2010.011)

Qtr 2010.011 Quarter Progress

- 1Q Fiscal Year 21 ended on June 30 and FY22 began on July 1. Released the Budget memo to Deputy Executive Directors in September to begin the FY23 Annual Budget process.
- 2Q The Annual budget including the UWP program was prepared during this quarter. The initial UWP budget was presented to the UWP Committee in December assuming the FY22 Federal mark. An updated Federal mark was provided and work began to update these.
- 3Q The updated proposed annual budget and UWP program were presented to the UWP Committee, MPO, and CMAP Board in Jan and Feb 2022. The Board approved the budget, and it was sent to the State for approval in Feb.

Next Quarter Objectives

Entering the budget into the financial software and reviewing last year's budget process to make any process improvements for the upcoming budget process.

Procurements, Contracts, and Commercial Datasets (2010.012)

Qtr 2010.012 Quarter Progress

- 1Q 3 RFPs were issued, 2 RFIs were issued, 1 IFB and 4 PAOs were issued. 19 contract or contract amendments were drafted, 11 agreements were reviewed.
- 2Q 4 RFP/RFIs were issued, and 9 PAOs were issued. 24 contract or contract amendments were drafted, 4 agreements were reviewed. 2 Executive Committee Reports were drafted. 145 Purchases were reviewed and approved.
- 3Q 8 RFP/RFIs were issued, and 11 PAOs were issued. 25 contract or contract amendments were drafted, 3 agreements were reviewed. 3 Executive Committee Reports were drafted. 80 Purchases were reviewed and approved.

Next Quarter Objectives

1 RFP is expected to be issued and 0 PAOs. 2 contracts are expected to be drafted, 3 Executive Committee Reports are expected to be drafted and approximately 50 purchases will be reviewed for approval.

Finance and Accounting (2010.046)

Qtr 2010.046 Quarter Progress

- 1Q The annual audit and grant audit are in the final field work days as scheduled. Year end delayed this quarter's invoices release.
- 2Q Monthly Financial Reports (October and November) and the draft Annual audit were presented at the Executive Committee.
- 3Q BOBs 2832 Reports were completed for the second quarter of FY22 in January 2022. Agency and Subrecipient invoices were sent to the State for reimbursement. The annual audit and grant audit was presented to the CMAP Board in January 2022.

Next Quarter Objectives

BOBs 2832 Reports will be completed for the third quarter of FY22 in April 2022. Agency and Subrecipient invoices will be sent to the State for reimbursement. The kickoff and preliminary audit begin in April.

Projects

Enterprise Resource Planning System (ERP) (2021.044)

Qtr 2021.044 Quarter Progress

- 1Q BerryDunn completed the Needs Requirements and recommended releasing an RFP for a new financial software vendor and to pursue project management software as a separate initiative.
- 2Q The ERP Team developed the Request for Proposals document for new financial software during this quarter.
- 3Q The Request for Proposals responses were received in Feb. The responses have been reviewed by the committee and narrowed down to three vendors for demonstration.

Next Quarter Objectives

The vendor demonstrations will be completed in May 2022 with selection and approval anticipated for the June 2022 Board meeting.

UWP Competitive Program Redesign Project (2022.006)

Qtr 2022.006 Quarter Progress

- 1Q During FY22 Q1, the UWP Committee met on September 8 to review a CMAP staff proposal for new UWP Competitive Program Recommendations based on the Committee meetings held in early 2021. The Recommendations were approved at the September 22 meeting.
- 2Q Project complete. New evaluation criteria, evaluation rating, and 3 year contract time were approved by the UWP Committee

Next Quarter Objectives

Project completed in Q2 FY22.

2.62 Human Resources

Operational Area

Benefits Administration (2010.007)

Qtr 2010.007 Quarter Progress

- 1Q We are awaiting renewal rates for the 2022 benefit year from BCBS. The insurance broker is preparing the presentation.
- 2Q The open enrollment process is completed and changes have been recorded and implemented. Employee online and OneSolution profiles have been updated.
- 3Q HR Hosted (2) benefits training with Empower. All staff Education Presentation – Financial Planning: 1/20/2022 and Webinar – Market & Economic Overview: 2/23/2022

Next Quarter Objectives

HR planning quarterly training with Empower, Mesirow and IMRF.

CMAP Intern and Fellowship Programs (2010.020)

Qtr 2010.020 Quarter Progress

- 1Q No activity in Q1 FY2022.
- 2Q No activity in Q2 FY2022
- 3Q 17 intern opportunities were posted for recruitment for the following areas: IT, Data Modeling, Field Collections, Communications, Plan Implementation, Planning, RAP, TIP, and Transportation Planning. Peters Fellow and NUPIP interns as well.

Next Quarter Objectives

Interviews, selections, and offer letters extended for start dates in May 2022.

Employee Relations and Policy Administration (2010.047)

Qtr 2010.047 Quarter Progress

- 1Q The employee handbook is in the final stages of completion. Executive leadership has reviewed and the next step is a listening session with a small group of staff

- 2Q Handbook is under final review. Employee listening sessions comments being reviewed and incorporated where required. Expected release date in February 2022.
- 3Q Agency conducted an employee engagement survey administered through third-party vendor, HR Source. Survey was open from 2/21 to 3/2. 87/97 (90%) of employees responded. Results are due to leadership on April 21.

Next Quarter Objectives

HR Source is scheduled to meet with leadership to share the results of the survey.

Compensation (2010.050)

Qtr 2010.050 Quarter Progress

- 1Q Consultant will present the first draft of the salary ranges in October.
- 2Q BTSS provided draft recommendations on pay scales.
- 3Q Compensation Study recommended salary adjustments were made effective 3/7/2022 and reflected on the 3/25/2022 payperiod for all employees.

Next Quarter Objectives

Implement April promotion recommendations in payroll system.

Talent Management and Training (2010.051)

Qtr 2010.051 Quarter Progress

- 1Q CMAP-U has been put on hold due to demand of other HR projects and lack of staff. The agency continues to find creative ways to recruit staff.
- 2Q Senior Management completed 3 bootcamp training sessions with HR Source and all staff completed 2 sessions of DEI training with Aon/KG.
- 3Q All Staff attended Anti-Harassment Training. There was 1 Supervisor session and 3 employee sessions. Training was conducted by HR Source.

Next Quarter Objectives

No activity is anticipated in Q4 FY22.

Projects

Third Party Payroll Implementation Project (2022.007)

Qtr 2022.007 Quarter Progress

- 1Q The agency is in negotiations with a vendor to provide this service.

- 2Q Project delayed with departure of HR Director in November. Agency working with PayTech on proposal to complete full implementation of new HCM. Vendor (Ceridian) selected and approved by the CMAP Board.
- 3Q Human Resources selected a new HCM, Ceridian, which includes HRIS, recruitment, compensation, learning management, engagement, employee online portal, and performance management modules. Procurement is in contract negotiations with Ceridian.

Next Quarter Objectives

Identify project start date and commence kick-off meeting.

Diversity, Equity and Inclusion (DEI) roadmap implementation (2022.032)

Qtr 2022.032 Quarter Progress

- 1Q This is a duplicate. Information is covered under the DIWG/Diversity workplan number.
- 2Q The agency is kicking off the employee engagement related to the DE&I Roadmap with a focus on refreshing the DIWG and operationalizing DE&I work around three key focus areas of Workforce, Workplace, and Community.
- 3Q Employee engagement began, DEI working group met with consultant several times to provide feedback on DEI charter and framework. Smaller groups for each focus area met to refine their respective framework and identify goals for each area.

Next Quarter Objectives

Finalize DEI framework and publish an Executive Summary of the DEI roadmap. Socialize DEI roadmap with staff via a series of workshops. Create application and selection process and begin implementing DEI council.

Compensation Study (2022.033)

Qtr 2022.033 Quarter Progress

- 1Q Consultant will present the first draft of the salary ranges in October.
- 2Q BTSS provided draft recommendations on pay scales.
- 3Q Salary survey complete, salary pay grades reviewed and adjusted, pay philosophy drafted and presented, equity assessment drafted, consultant recommendations implemented.

Next Quarter Objectives

Consultant to provide final report which will be presented to staff, project to be completed next quarter.

2.70 Information Technology and Facilities

Operational Area

Information Technology and Facilities (2010.048)

Qtr 2010.048 Quarter Progress

- 1Q Researched new modeling servers for upgrade of modeling environment.
- 2Q Procured new modeling servers and began installing and transferring data to two of the new servers. Procured and installed new KVMs at remote data center. Completed migration of remaining tape backups to cloud storage.
- 3Q Implemented new modeling servers and data migration for R&A team. Researched and ordered additional network backup equipment.

Next Quarter Objectives

Research and procure new cloud storage services. Researching new laptop configurations. Implement security sensors in MDF & IDF closets. Complete FY22 hardware and software maintenance renewals.

Web Infrastructure Management (2010.052)

Qtr 2010.052 Quarter Progress

- 1Q Renewed domain name services after coordinating with Communications regarding future needs. Began evaluation of office communication applications for executive management.
- 2Q Researched and developed PoC for Aerial Imagery server web app to use Esri ArcGIS Online. Researched and developed PoC for CMAP Datahub web app to use Esri ArcGIS Online Hub platform.
- 3Q Implemented new aerial imagery server using ArcGIS online that now offers 6 years of data (<https://www.cmap.illinois.gov/data/land-use/air-photo-archive>). Procured consulting services to assist with developing new Dathub website using ArcGIS Hub.

Next Quarter Objectives

Complete migration and implementation of ArcGIS Hub.

Information Security (2010.053)

Qtr 2010.053 Quarter Progress

- 1Q Began IT security Analysis Project 1 and implemented MFA for Office 365.
- 2Q CMAP and consultants completed projects 1 through 4 from the scope. We procured ten one-time-password key fobs for testing MFA with VPN.

- 3Q Security analysis results used to implement vulnerability and best practice recommendations. Began expansion of MFA for VPN testing and roll out to staff. Obtained cyber security insurance policy.

Next Quarter Objectives

Complete MFA for VPN implementation, restore browser based VPN services. Acquire PAM and begin implementing solution. Complete network security audit.

Office Systems Management (2010.054)

Qtr 2010.054 Quarter Progress

- 1Q Additional requested AV equipment ordered.
- 2Q IT and Rex Electric performed AV upgrades in Cook County room and the Postmaster Suite conference rooms. CMAP procured a Meeting Owl Pro AV device to test in the McHenry room.
- 3Q Created basic documentation for staff for Crestron AirMedia and Meeting Owl Pro. Assisted staff with AV training and meeting preparation.

Next Quarter Objectives

Procure additional Meeting Owls. Provide additional staff training for AV. Complete phone system health check and Fax upgrade for copier.

User Support (2010.055)

Qtr 2010.055 Quarter Progress

- 1Q 316 help desk tickets were completed. Wireless headphones and docking stations were ordered for all full time CMAP staff.
- 2Q 273 helpdesk tickets were completed in Q2. Headsets were received and distributed to full-time staff and additional docking stations were distributed to all offices and full-time staff desks in the office. Completed evaluation of SnapComms application.
- 3Q 221 helpdesk tickets were completed in Q3. Procured room & desk reservation SaaS application.

Next Quarter Objectives

Begin room and desk reservation SaaS application implementation.

Facilities (2010.056)

Qtr 2010.056 Quarter Progress

- 1Q Facilities installed 24 glass whiteboards, a large capacity brewer at receptionist, and a replacement water/ice dispenser as well as distributed the Emergency Preparedness Plan to staff. Main logo and ADA signage installed.

- 2Q Sound engineer hired and conducted sound tests in all conference rooms. The directory signage was installed in elevator lobby. Flood sensors and shut off valves were installed in four locations in the office. Warden training was created.
- 3Q Researched and ordered additional furniture for shared offices. Contracted with OPO for additional cleaning services. Trained Admin team on Mailing services. Completed safety videos and posted to agency intranet. Completed sound evaluation for Conf rooms.

Next Quarter Objectives

Train Admin team on supply ordering. Schedule evacuation drills with OPO. Conduct training with floor wardens.

Freedom of Information Act (FOIA) Response Coordination (2010.057)

Qtr 2010.057 Quarter Progress

- 1Q External data request and FOIA: Staff responded to FY22 Q1 (JULY- SEPT) sixty-five (65) External requests and (2) FOIA requests
- 2Q No FOIA requests for 2nd quarter FY22. Process is transitioning from HR to the Executive Office effective January 1, 2022.
- 3Q External data request and FOIA: Staff responded to FY22 Q3 (JAN-MAR) fifty-three (53) external requests and four (4) FOIA requests.

Next Quarter Objectives

Continue responding to requests

Office Relocation and Construction Project (2020.084)

Qtr 2020.084 Quarter Progress

- 1Q Main logo signage installed, ADA signage installed on conference rooms and Offices, name plates installed. Additional requested AV equipment ordered.
- 2Q All signs were installed and all conference rooms are Teams ready.
- 3Q Landlord advised that they would not pursue recovering the 5th floor space from CMAP and recommended the agency build out space using existing tenant improvement allowance.

Next Quarter Objectives

Contract with Cresa & an architect to develop designs for use of 5th floor, aim to complete unfinished space by May 2023. Agency & landlord will execute an extension from Aug 2022 to May 2023 to use remaining tenant improvement allowance.

The Chicago Metropolitan Agency for Planning (CMAP) is our region's comprehensive planning organization. The agency and its partners developed and are now implementing ON TO 2050, a long-range plan to help the seven counties and 284 communities of northeastern Illinois pursue strategies that address transportation, housing, economic development, open space, the environment, and other quality-of-life issues.

See cmap.illinois.gov for more information.